

# **PYV – Presbyterian Youth in Victoria**

**Annual General Meeting 2003  
&  
Annual Report 2002/03**



**19th July  
St Kilda Presbyterian Church**

# CONTENTS

Agenda	3
Minutes from 2002 AGM	4 - 5
2002-03 Annual Reports	6 - 10
PYV Aim & Objectives	11
PYV Constitution	12 - 24
PYV Job Descriptions	15 - 16
Voting Procedure	17

# AGENDA

1. Constitution
2. Present
3. Apologies
4. Additions to agenda
5. Minutes of Previous Meeting
6. Business arising from Minutes
7. Correspondence In/Out
8. Annual Reports 2002-03
9. Financial Report 2002-03
10. Budget 2003-04
11. Election of PYV Council
12. Additional Business
  - A.
  - B.
  - C.
  - D.
  - E.
  - F.
  - G.
13. Closure

# **Minutes of the PYV Annual General Meeting held on 13<sup>th</sup> July 2002 at St Kilda Presbyterian Church**

## **Constitution:**

Meeting was constituted at 9.30 a.m. with a reading, devotion and time of prayer led by David Graham.

## **Present:**

David Graham, Emily Graham, Andrew Vines, Suzy Vines, Kane Georgiou, Andrew Jellis, Damian Meeuwissen, Alex Venn, Gary Ware, Marton Murany, Stephanie Neil, Roderick Neil, Stephen Putnims and David Assender.

## **Agenda:**

The agenda as set was approved.

## **Minutes from previous meeting:**

It was moved that the minutes of the 2001 Annual Meeting be confirmed. The motion was seconded and carried.

## **Reports:**

1. The reports outlining the previous year's activities, including the President's report, were received and confirmed.
2. The Treasurer's financial statement was confirmed.
3. The proposed calendar for 2002/2003 was adopted.
4. A proposed budget for the coming year was approved and adopted.

## **Elections:**

All council positions were declared vacant and David Graham retained the chair for the elections and explained the voting procedure.

- Nominations were called for President and David Graham was nominated.
- David accepted the nomination.
- Nominations were called for Secretary and Gary Ware was nominated.
- Gary accepted the nomination.
- Nominations were called for Treasurer and Andrew Vines was nominated.
- Andrew accepted the nomination.
- Nominations were called for other Council members and the following were nominated: Alex Venn, Suzy Vines, Marton Murany, Tim Brown, Andrew Jellis (subject to becoming a member of Melton Presbyterian Church in the proceeding month), Damian Meeuwissen and Kane Georgiou.
- All those nominated accepted the nominations.
- A ballot was taken and all those nominated were approved and the membership of the PYV Council for 2002/03 was declared.

## **Special Business:**

A copy of PYV's proposed revised Aim and Objectives was circulated and discussed.

It was resolved to adopt the proposal as the new Aim and Objectives of PYV and to amend part 3 of the PYV Constitution to reflect the new Aim and Objectives.

**Closure:**

The meeting closed in prayer.

# PYV ANNUAL REPORT

## **CENC Report**

The CENC continues to remain impressed with the diligence of the PYV Council. As the overseeing body of PYV, it is our pleasure to have responsibility for such a well organised team of youth workers. All reports to the CENC have been encouraging this year and we look forward with anticipation to the coming year.

With the move of Gary Ware to South Australia, Dave Assender has been appointed the CENC representative on the PYV Council. Gary's involvement with PYV will be sorely missed as he often went over and above his call to duty as the CENC representative.

We wish you God's blessings as you seek to serve him in a very important ministry to the PCV. Keep up the good work!

## **Summer Camp Report**

Summer Camp 02/03 was a filled with great blessings from God. The camp was held from 27<sup>th</sup> December to 1<sup>st</sup> January at Anglicare Discovery Centre, Philip Island. About 118 campers attended, including 25 leaders. Unfortunately, given the demand for places four applicants had to be turned away due to a full camp.

The talks were taken from the early chapters of Acts, looking at the nature and role of the Christian in the New Testament church. The speaker was Rev Bob Carner, the Victorian Home Missions director and the strongest points were his example, enthusiasm and passion for evangelism. The two 18+ study groups covered different small group material, looking at a character study of Barnabas, stressing the application for Christian leadership.

The camp had three co-convenors. Russell Graham was in charge of administration, publicity and technical matters. Ruth Humphreys coordinated the programme and activities, whilst Andrew Vines managed the leadership team. This structure appeared to work efficiently, without overburdening any particular individual. The team of study leaders and logistical support leaders are to be commended for their reliability and solid example. The female leaders were able to spend some time teaching the female campers about modesty and womanhood. Training for leaders was conducted intensively on one Saturday and covered study material, discipline procedure, and the camp programme. Music was ably led by Boyd Owen and it is encouraging to see a growing team of music leaders being nurtured.

It is seen that our current campsite is stretched to its numerical limit and a new campsite will have to be found before too long. So too, our catering may have to be re-thought. Whilst Mark and Ruth Sprague from the Ballarat West congregation provided us with perhaps the best camp food in recent memory, the heavy workload

and time commitment means that finding volunteers to cook is becoming ever more difficult.

We are thankful to God for his mercy and grace on this camp and pray that God would continue to use PYV camps to bring young people into a deeper relationship with Christ as they respond to the gospel.

Andrew Vines

## Equip Training Day Report

A proposal was received by PYV Council in February, from Jess Venn, suggesting that a leadership training day be held and outlining each aspect of the day including suggestions for venue, speakers, equipment needed, advertising, and general purpose of leadership training. The proposal was enthusiastically accepted by the Council.

Advertising for the event was sent out in April consisting of a flyer with a cover letter to all PYVers above year 9 and to all PCV ministers, home missionaries and vacant charges encouraging churches to send their young people, to pray for the day, and to attend, for the future of PYV and the wider church.

The details of the day were as follows:

Date: Saturday, 17th May 2003  
Venue: Ringwood Heathmont Presbyterian Church  
Time: 10:00am til 4:30pm  
Cost: \$10 per head covering lunch and Equip Leadership Booklet

The Equip Leadership Training Booklet included the talk and workshop notes provided by the CD-ROM in the 21C Resource Pack. The booklet also included small group discussion questions, notes from Dave Assender's talk on Discipleship and Mentoring, extra workshops to take home, a suggested reading list and a reminder of discounts available to students at Ridley Bookshop.

The day itself ran very smoothly. 35-36 people attended throughout the day, and a pleasing ratio of country-city PYVers were there.

The PYV PA was set up, along with the Canterbury Presbyterian Church laptop and video projection unit. The 21C videos and Dave's talk were the main content, with small groups and workshops in between. There was also pizza, softdrinks and afternoon tea for all present. An address list was accumulated for people interested in 21C. A feedback form regarding Equip was distributed and the following is a summary of the responses:

1	2	3	4	5
Excellent	Good	OK	needs work	Poor

Topic:	Score:	Most common comments from attendees:
The variety of the program	2	Good.

The content of the 21C talks	1	Powerful and challenging.
Presentation of 21C videos	2	Well presented, easy to listen to.
Content and running of Workshops	2	More time needed for small groups and a leader or coordinator to drive the discussion.
Price of the Training Day (\$10)	1	Appropriate.
Advertising – presentation, timing, clarity, etc.	2	Good.
Booklet and notes – relevant, clear and user-friendly	1	Excellent. Very clear and useful. (ie. worth the money!)
Presentation of Dave’s talk	2	Dave’s talk was excellent
Content and relevancy of Dave’s talk	2	As above.
Length of the whole day	2	A bit too long, hard to concentrate at times.
Date and time of the day (Sat 10-4:30pm)	2	Good timing (although some said it was too early, should start later)
Food (quality and quantity)	1	Good food.
The usefulness of a Training Day like this run 2-3 times a year.	2	Very useful, relevant, encouraging. Suggestions to run more, perhaps over a couple of Saturdays or a weekend.

This was a very encouraging event for PYV with lots of country people attending and some new faces coming through the ranks of leadership. Everyone was very positive in their feedback and look forward to the development of this event either held many times over the year, consecutively on Saturdays or even a weekend. An information kit has been made by Jess Venn to pass on to the next Equip Leadership Training Day Coordinator.

## President’s Report

PYV has enjoyed God’s blessing in many ways during the past year with record attendance at almost every event held and a great team of leaders and helpers serving the Lord together in this important work.

The year began with the AGM, this year reverting from the weekend format to a more convenient morning meeting held at St Kilda Presbyterian Church. The following people were elected to the PYV Council; David Graham (President), Andrew Vines (Treasurer), Alex Venn, Kane Georgiou, Damian Meeuwissen, Andrew Jellis, Suzy Vines, Marton Murany and Tim Brown with Gary Ware as the CENC Representative and Secretary. Unfortunately Marton Murany and Tim Brown subsequently had to resign due to work commitments.

PYV holds activities for fun and fellowship and to provide an opportunity for those present to hear an appropriate Christian message. The Volleyball Competition was, as usual, held in August at the Ashburton Pool & Recreation Centre with a record total of 46 teams competing in Mixed and Mens competitions. The day began with a talk by Andrew Vines and ended with Camberwell winning the Mens competition and Eltham being the narrow victors in the Mixed event.

The PYV Carols in December is an opportunity for the wider church to come together to celebrate the birth of our saviour with Christian Christmas music and a strong message. This year a great crowd gathered at South Yarra Presbyterian Church to enjoy their hospitality, wonderful music lead by Boyd Owen and featuring a selection of very talented PYV musicians, and a talk by the moderator of the Presbyterian Church of Victoria, Rev John Wilson. We look forward to joining with South Yarra Presbyterian Church in seeing this night grow and develop as an opportunity for outreach and celebration in the future.

The final activity of the past year was the Bushdance, held at PLC in May. Approximately 190 people, many from country areas, gathered to enjoy a dance with the music as usual provided by Bushwazee. Two people that have had involvement in PYV over recent years were able to share with those present, Josh Owen, a professional guitarist, who performed a couple of songs, and Chiara Brown, who gave a clear testimony of God's faithfulness in her life.

A major ministry of PYV is the 3 annual camps. Following the successful change of date last year, the 2002 Junior Camp was held in September at the Upper Plenty Christian Conference Centre, a venue that has had a great association with PYV over many years. Junior Camp provides an opportunity for some of the younger leaders within PYV to develop and grow in their leadership and this year was no exception. Rev Paul Ridgewell spoke with Damian Meeuwissen convening.

PYV Summer Camp just keeps on getting bigger. This year we returned to Anglicare Discovery Centre on Philip Island and about 118 campers attended. Rev Bob Carner provided great encouragement for those present regarding the task of evangelism. Andrew Vines, Russell Graham and Ruth Humphreys combined to run the camp expertly and smoothly with fantastic food courtesy of the Spragues and great music lead by Boyd Owen. The camp culminated in the spectacular PYV Awards Night on New Years Eve and the traditional praying in of the New Year.

Senior Camp's popularity also seems to grow year after year with nearly 120 campers returning to Rutherford Park Country Retreat near Daylesford. Rev Don Elliott gave thought provoking talks on Christian living and we were joined one evening by Barry Rossiter and Jack Knapp from PIM to present their important work for the Lord in outback Australia. Andrew Jellis and Kane Georgiou did an excellent job of organising the camp and there was plenty of great food supplied by the Higgins.

Leadership training is very important for the future of PYV and, in addition to Dave Assender attending the 21C conference in Sydney in April, PYV held the Equip Training Day in May. About 35 people attended and heard talks from the previous 21C conference and participated in discussions regarding the character of a leader. Jess Venn is to be commended on her great job in organising and running the day.

It has been a delight to serve the Lord this year as PYV President. I'm very glad that PYV is not an organisation where everything relies on one person but is a real team effort as we serve the Lord together. It was with mixed emotions that we farewelled Gary Ware, who has been a loyal servant of PYV over the last few years, as he left to serve the Lord in Mt Gambier. Whilst those in South Australia will be blessed by his ministry it was disappointing to see him leave and my great thanks go out to him for all his hard work. It was a joy, however, that he could be replaced by Dave Assender and I look forward to Dave's continued involvement in PYV in the years ahead. A big thank you to all the other Council members and those who served as leaders, speakers and cooks at the various camps and activities held during the past year.

I have been very encouraged to see the huge growth in the work of PYV over the last 7 years and, whilst being the President is a challenge, it is also a joy to see God work in the lives of the young people in our Church as together we serve the Lord.

David Graham

# **PYV AIM & OBJECTIVES**

## **AIM**

To glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.

## **OBJECTIVES**

- To provide support and nurture for youth in their Christian development and outreach.
- To provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- To promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- To encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- To adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

# **PYV CONSTITUTION**

## **1 NAME**

The organisation, formerly known as the Presbyterian Fellowship of Australia in Victoria, which is the youth organisation of the Presbyterian Church of Australia in the state of Victoria, subject to the authority of the General Assembly, shall have the name PYV – Presbyterian Youth in Victoria.

## **2 BASIS**

2.1 PYV accepts:

- a) The word of God as its supreme standard in all matters of faith and life.
- b) The Westminster Confession of Faith as its subordinate standard as an expression of the sense in which we understand and accept the Holy Scriptures.

2.2 Notwithstanding anything contained in this constitution, PYV is subject to the rules and procedures of the code book of the Presbyterian Church of Victoria.

2.3 PYV operates under the authority of the General Assembly of the Presbyterian Church of Victoria, which has delegated oversight to its Christian Education and Nurture Committee.

## **3 AIMS**

3.1 PYV – Presbyterian Youth in Victoria aims to glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.

3.2 Specifically PYV - Presbyterian Youth in Victoria's objectives are:

- a) To provide support and nurture for youth in their Christian development and outreach.
- b) To provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- c) To promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- d) To encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- e) To adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

## **4 THE STATE CONFERENCE**

4.1 The governing body of PYV shall be the State Conference.

State Conference shall consist of the following delegates:

- a) A maximum of three people from each parish who are appointed annually in writing by their local Session. Such appointments are to be presented to

the Secretary by the commencement of State Conference. Delegates are to be communicant members of the Presbyterian Church of Victoria and shall be not less than 18 years of age. In making appointments Sessions shall first consider the nominations of the leaders and members of any youth group in the parish.

4.2 Each delegate shall have one vote

4.3 A meeting of State Conference, to be called the 'Ordinary' meeting, shall be held annually at such a time and place as the preceding State Conference may determine. Such a meeting shall take place within 13 months of the preceding 'Ordinary' meeting.

4.4 A 'Special' meeting of State Conference may be convened by:

- a) PYV Council at any time, or
- b) The Secretary who shall convene a 'Special' meeting, within one month, on receipt of a requisition in writing signed by at least 8 voting delegates representing parishes in at least 2 Presbyteries.

4.5 Notice of the proposed business of an 'Ordinary' or 'Special' meeting of State Conference shall be given in writing to each Session in Victoria at least fourteen (14) days before any such meeting.

4.6 The quorum for a meeting of State Conference shall be 10 voting delegates representing parishes in at least 3 Presbyteries.

4.7 The business of the State Conference shall be conducted as far as possible under the standing orders of the code of the Presbyterian Church of Victoria and shall meet to:

4.7.1 Elect the following office bearers to PYV Council according to the PYV Job Descriptions:

- a) President
- b) Secretary
- c) Treasurer
- d) Other office bearers deemed necessary

4.7.2 Elect non-office bearers to PYV Council.

4.7.3 Such Councillors to take office at the conclusion of the State Conference.

4.7.4 Deal with any other business as the State Conference deems fit.

## **5 PYV COUNCIL**

5.1 The State Conference shall delegate the oversight of the affairs, business and property of the PYV – Presbyterian Youth in Victoria to the PYV Council.

- 5.2 Save with the consent of State Conference and General Assembly, neither PYV Council nor any of its sub-committees shall:
- a) Borrow money (whether on security or otherwise) or mortgage any assets of PYV – Presbyterian Youth in Victoria: or
  - b) Enter into any contract or arrangement for the acquisition or disposal of any real estate or for the erection of or substantial alterations to buildings or property.

- 5.3 The positions within PYV Council will be:
- a) President
  - b) Secretary
  - c) Treasurer
  - d) Up to a maximum of seven (7) additional Councillors elected by State Conference including such other office bearers as State Conference deems necessary
  - e) A representative of the Christian Education and Nurture Committee

5.4 The quorum for a PYV Council meeting shall be at least the number of members of PYV Council less two.

5.5 Members of PYV Council are to be given at least ten (10) days written notice of all meetings.

5.6 PYV Council meetings shall be chaired by the President, or in his absence, a member delegated by the President.

## **6 TENURE**

No person may be a member of PYV Council for more than ten (10) consecutive years.

## **7 SPEAKERS AT ACTIVITIES ORGANISED BY PYV COUNCIL**

The names and addresses of proposed speakers should be given to the Christian Education and Nurture Committee for approval before the proposed persons are asked to speak.

## **8 LORD’S SUPPER AT CAMPS/CONFERENCES**

It should be noted that under the rules of the Presbyterian Church the sacraments of the Lord’s Supper cannot be celebrated at a camp/conference without the permission of the Minister and Kirk Session of the Bounds.

## **9 AMENDMENT OF CONSTITUTION**

This Constitution may be amended by a resolution passed by a two-thirds majority of any State Conference subject to final approval by General Assembly of the Presbyterian Church of Victoria.

# **PYV JOB DESCRIPTIONS**

## **All Council Positions**

### **General Prerequisites**

All members of State Council should:-

- a. Be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- b. Be genuinely concerned for the spiritual welfare of Christian and non-Christian youth.
- c. Be outgoing and able to readily relate to Christian and non-Christian youth.
- d. Have experience with local church youth ministry.
- e. Be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- f. Be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in PYV.
- g. Be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- h. Be willing to sign the declaration of commitment.

### **General Responsibilities**

All members of State Council are expected to:

- a. Attend all State Council meetings where possible.
- b. Provide assistance in running events passed at Annual State Conference
- c. Promote state PYV events where possible.

## **PRESIDENT**

### ***Specific Prerequisites***

The President should:

- a. Have experience with chairing a business meeting within the Presbyterian Church.

### ***Specific Responsibilities***

The President is expected to:

- a. Chair all State Council meetings.
- b. Delegate a council member to act as president for the following meeting if the president cannot be present.
- c. Ensure that all decisions made at State Council meetings stay in line with affairs passed by Annual State Conference.
- d. Present a spoken report at General Assembly if invited or delegate another member of State Council to speak.

## **SECRETARY**

### ***Specific Prerequisites***

The Secretary should:

- a. Be reasonably familiar with the basic business meeting procedures involved at State Council meetings.

### ***Specific Responsibilities***

The Secretary is expected to:

- a. Record accurate minutes within State Council meetings.
- b. Post typed minutes and an agenda to all council members at least ten days prior to the next council meeting.
- c. Handle all correspondence within State Council meetings.
- d. Represent state PYV when responding to incoming mail and when posting outgoing mail.
- e. Collate annual reports for presenting at Annual State Conference.

## **TREASURER**

### ***Specific Prerequisites***

The Treasurer should:

- a. Be familiar with the basic accounting, banking and other financial procedures necessary at the council level.
- b. Have the ability to maintain financial records of the council.

### ***Specific Responsibilities***

The Treasurer is expected to:

- a. Keep the council accurately informed of the finances by presenting a monthly statement supplied by the Presbyterian Youth of Victoria.
- b. Act on behalf of the council to make payments to nominated payees from accounts belonging to the council.
- c. Act as registrar for any events that receive money or delegate a member of the present council to do so.
- d. Present an annual financial report of the council (provided by the PCV) of the Annual State Conference and to the CENC.
- e. Present a budget report for the coming year to the Annual State Conference and to the General Assembly via the CENC.
- f. Keep a record of all assets owned by the council and the locations at which they are stored.

# ELECTION PROCEDURE

1. All positions are to be declared vacant and the former President shall preside over the election.
2. Nominations shall be called for President.
3. The President shall be elected.
4. Nominations shall be called for Secretary.
5. The Secretary shall be elected.
6. Nominations shall be called for Treasurer.
7. The Treasurer shall be elected.
8. Nominations shall be called for any other office bearer as deemed fit by State Conference.
9. The holders of these positions shall be elected.
10. Nominations shall be called for other Councillors.
11. The Councillors shall be elected.

## **Election of Office Bearers:**

If only one person is nominated for an office bearer position that person shall be elected to the position provided they obtain majority support from the State Conference delegates.

If more than one person is nominated for an office bearer position each delegate will be given a piece of paper with the names of each nominee and asked to order their preferences. If one nominee receives the majority of the first place votes that person shall be elected to the position. If no nominee receives the majority of the first place votes the nominee with the least first place votes shall be removed from the election and the second preferences of the votes cast for that nominee distributed to the other candidates. This process shall continue until one nominee obtains the majority of the first place votes. This person shall be elected to the position. If 2 or more nominees receive the same number of votes and cannot be separated by this process the position shall be declared by coin toss.

## **Election of Councillors:**

If 7 or fewer nominations are received for general positions on the PYV Council each nominee shall be elected provided they obtain majority support from the Conference delegates.

If more than 7 nominations are received for general positions on the PYV Council each delegate will be given a piece of paper with the names of each nominee and asked to order their preferences. The nominees shall receive votes in accordance with the preferences of the delegates. Eg. 1<sup>st</sup> preference = 1 vote, 2<sup>nd</sup> preference = 2 votes etc. The 7 delegates with the least votes shall be elected to the PYV Council. If 2 delegates receive equal votes the delegate with the most 1<sup>st</sup> place votes shall be elected. If these delegates receive the same number of 1<sup>st</sup> place votes this process shall be repeated for 2<sup>nd</sup> place votes etc. If the delegates cannot be separated by this process the position shall be declared by coin toss.