

Child Safe considerations should this be run as a church event:

PYV is sharing this material with the understanding that if it is used in a Church setting, you will work alongside your Session and your Safe Church representative, to ensure that it is run with the safety of your young people as a priority.

Things to consider as you plan your event:

ADMINISTRATION

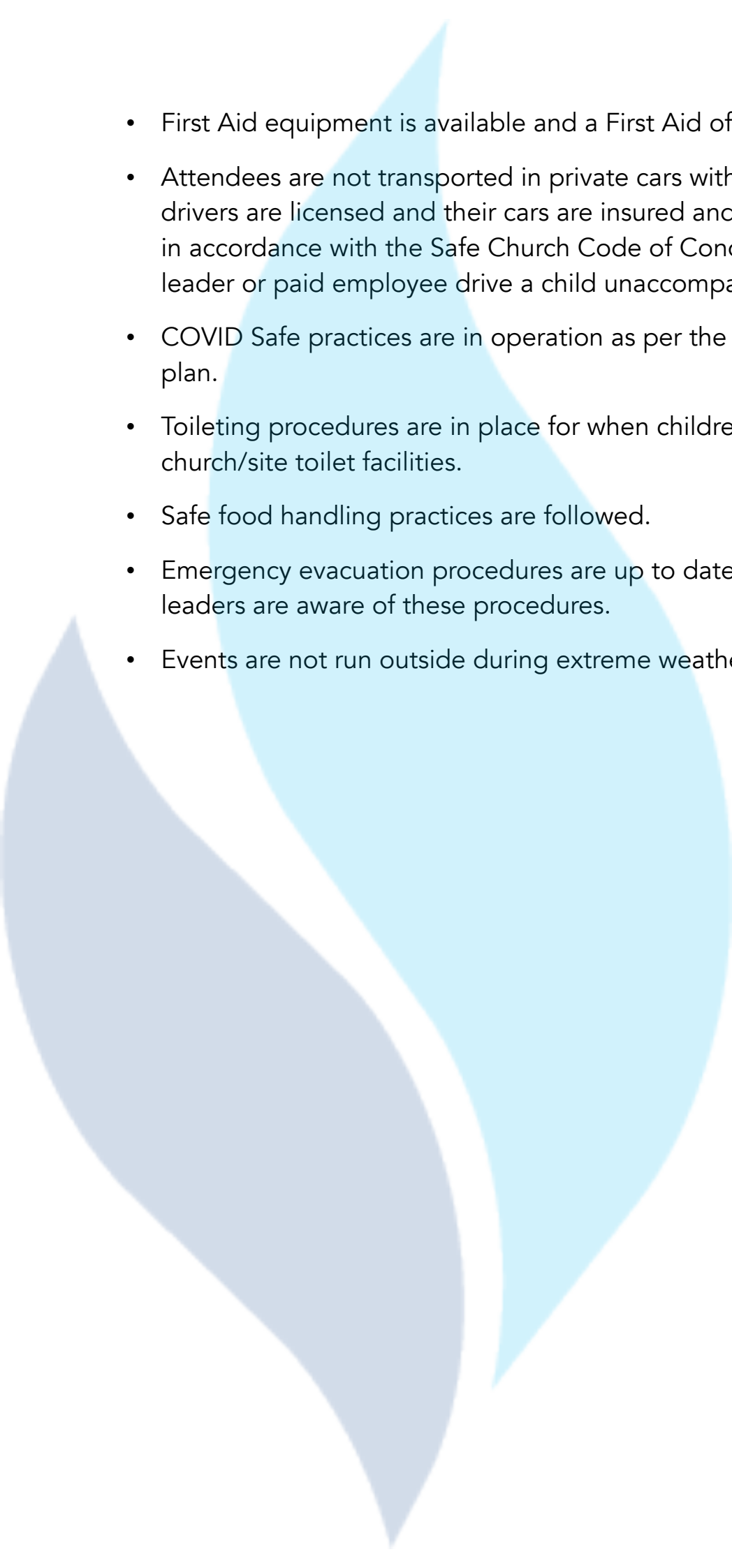
- Registration forms are completed by all attendees, outlining contact details in the event of an emergency and identifying any additional needs of attendees (including physical/mental/cognitive considerations, asthma and allergies) The Safe Church Unit can provide a template rego form for you to use as a guide.
- All daily attendees are recorded and adequately supervised whilst in the care of church approved leaders.
- Parents are informed of the names of the leaders and a contact number is provided to parents should parents need to contact the leaders in an emergency.
- Consideration is given to accommodating attendees with additional needs and parents/guardians consulted as appropriate. Please contact pyvpolicy@gmail.com for advice on how to modify programmes to include diverse needs.

LEADERS

- All leaders must have completed the Volunteer Approval Process and be approved to work with children in the PCV, have completed Safe Church Basic Training and hold a current WWCC.
- If staying overnight as a group, please contact the Safe Church unit to ensure you are following all important guidelines regarding sleeping arrangements. We want to protect your leaders and your youth from any misunderstandings.

HEALTH AND SAFETY

- Leaders are aware of any food intolerances or allergies and have a copy of the medical response plan for use as required for each child with such allergies.

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- First Aid equipment is available and a First Aid officer appointed.
 - Attendees are not transported in private cars without ensuring that drivers are licensed and their cars are insured and roadworthy and that, in accordance with the Safe Church Code of Conduct, no volunteer, leader or paid employee drive a child unaccompanied.
 - COVID Safe practices are in operation as per the local Session's COVID plan.
 - Toileting procedures are in place for when children under 18 use the church/site toilet facilities.
 - Safe food handling practices are followed.
 - Emergency evacuation procedures are up to date and all attendees and leaders are aware of these procedures.
 - Events are not run outside during extreme weather.