



Presbyterian Youth Victoria

**Annual General Meeting 2007 &  
Annual Reports January - December 2006**

**17th February 2007  
St Kilda Presbyterian Church**

# Agenda

- |  |                          |
|--|--------------------------|
| 1. Constitution                                      | Kingsley Davidson        |
| 2. Present   | Kingsley Davidson        |
| 3. Apologies   | Kingsley Davidson        |
| 4. Additions to agenda                               | Kingsley Davidson        |
| 5. Minutes of Previous Meeting ( <i>see page 4</i> ) | Kingsley Davidson        |
| 6. Business arising from Minutes                     | Kingsley Davidson        |
| 7. Correspondence In/Out                             | Kingsley Davidson        |
| 8. Annual Reports (January - December 2006)          | Various                  |
| 9. Financial Reports                                 | Sarah Brightwell         |
| 10. Reports Questions                                | Various                  |
| 11. 2007 Calendar                                    | Russell Graham           |
| 12. 5 Year Plan Update                               | Russell Graham           |
| 13. Youth Worker Update                              | Andrew Vines             |
| 14. Possible future PYV employees                    | Russell Graham & Various |
| 15. Visiting Churches                                | Will Belcher             |
| 16. Testimony  | Kingsley Davidson        |
| 17. Election of PYV Council                          | CENC Representative      |
| 18. Additional Business                              | CENC Representative      |
| 19. Closure  | CENC Representative      |



## Table of contents

1	Minutes of Previous AGM.....	4
2	2006 Reports.....	8
2.1	President's Report (Kingsley Davidson) .....	8
2.2	Youth Worker's Report (Andrew Vines).....	9
2.3	Senior Camp, 10-13 March (Paul Drew & Sarah Brightwell).....	10
2.4	Fuelled City, 1 April (CENC) .....	11
2.5	Girls Day Out, 20 May (Hannah Veith & Kathy James) .....	12
2.6	Guys Day Out, 20 May (Russell Graham) .....	12
2.7	Outlook Camp, 9-12 June (Sarah Weber) .....	13
2.8	Social, 2 September (Jo Hardy & Beck Stasse).....	13
2.9	Junior Camp, 15-18 September (Andrew Vines) .....	14
2.10	Volleyball, 4 November (Andrew Sprague) .....	15
2.11	Fuelled Country, 2 December (CENC) .....	15
2.12	Carols, 9 December (Andrew Venn) .....	16
2.13	Summer Camp, 27 December - 1 January 2007 (Alex Venn) .....	16
2.14	Financial Report (Sarah Brightwell) .....	18
3	PYV Aim & Objectives .....	18
3.1	Aim.....	18
3.2	Objectives .....	18
4	PYV Job Descriptions .....	19
4.1	State Councillor .....	19
4.2	President .....	21
4.3	Treasurer.....	23
4.4	Secretary.....	25
5	PYV Constitution .....	27



# 1 Minutes of Previous AGM

*Held on 18th February 2006  
At St Kilda Presbyterian Church*

## **06.001 Constitution:**

The AGM was constituted at 10am with Andrew Vines leading a devotion on Psalm 110 and a time of prayer.

## **06.002 Present:**

Andrew Vines, Jess Venn, Dave Assender, Kirsty Watson, Sarah Weber, Andrew Venn, Adrian Kebbe, Rene Jabour, Michelle Davidson, Kingsley Davidson, Brad Howe, Adam Ridgewell, Alex Venn, Rachel Stasse, Russell Graham, Scott Kroeger.

## **06.003 Apologies:**

Eddie Weber, Jeremy Dover, Janelle, Phillipa Taylor

## **06.004 Additions to Agenda:**

Item 8 - extra report to be presented by Kirsty Watson

## **06.005 Minutes from previous meeting:**

Motion: The minutes from the previous AGM be accepted. Moved.

## **06.006 Business arising from minutes:**

None to report.

## **06.007 Correspondence:**

Received delegation forms

Motion: correspondence be accepted. Moved

## **06.008 Annual Reports:**

### *Presidents' Report:*

Presented by Andrew Vines

Motion: President's report be received. Moved

### *Senior Camp:*

Written report was submitted by Fiona Meeuwissen and Kane Georgiou. Reference in the report to the 'attached report' to be omitted.

Motion: Senior Camp report be received. Moved

### *Outlook*

Motion: Outlook report be received. Moved



*Social:*

Written report submitted by Rebekah Stasse.

Motion: Social report be accepted. Moved

Discussion took place regarding the need for improved communication between council and those running the event.

*Volleyball:*

Motion: report be accepted. Moved

*Fuelled:*

David Assender gave a brief report on the Fuelled training days.

Motion: report be accepted. Moved

Discussion took place regarding CENC to organise future publicity for Fuelled days.

*Bushdance:*

Not included in the 2006 calendar, could return in the future if someone volunteers to organise.

Motion: report be accepted. Moved.

*Junior Camp:*

Subsidies were great.

Motion: report be received. Moved.

Discussion took place regarding the need to ensure that there is enough leadership at the bigger camp site - estimating 80 campers next year, would need to aim for 20 leaders.

*Missions Night (AFES):*

The 2005 Missions Night was cancelled.

Discussion took place that we consider the possibility of short term mission trips.

*Carols:*

Sarah Weber gave a brief report on the Carols. All went well. Sarah is happy to organize the musicians for the 2006 Carols.

Motion: report be accepted. Moved.

Discussion took place regarding the purpose of Carols, with the following reasons given:

- to support and encourage local congregations
- it is an event where families are involved
- outreach opportunity

Comment was made that the speaker and the congregation need to be outreach orientated.

*Summer Camp:*

Alex Venn gave a brief report on Summer Camp.

- Train 24 worked well, it was recommended to run it again next Summer Camp.
- Speaker was great, topic was successful but difficult.
- Have outgrown Shiloh camp site.



- Intense stream successful

Motion: report be accepted. Moved.

Comment that doctrine topic was good and we shouldn't shy away from it as long as we have an appropriate speaker.

Kirsty Watson presented a brief report on camp leadership roles, explaining the ideal hierarchy of leaders and the relationship of those roles to each other.

*PYV Leadership Accreditation Committee:*

Kirsty Watson gave a brief report on the progress of the Leadership Accreditation Committee.

Motion: the report be received. Moved.

Comment, great job and could be a template for the rest of church to adopt. Further comment that the leadership accreditation has been essentially lifted from 'Breaking the Silence' which the PCV has already adopted.

**06.009 Financial Reports:**

Kingsley presented the financial reports and highlighted the following points:

- Due to interest received from Trust Fund, we no longer need to rely on the GMP contribution
- Insurance has decreased.
- Camps ran at a larger deficit than expected.
- Junior camp fees were lower in 2005 due to the subsidy made possible by the Alan Bequest.

Motion: that the report be received. Moved.

Discussion took place regarding the subsidies for camps with the following points being made:

- we need to work harder on convincing congregations to subsidise leaders
- process of subsidizing leaders needs to be made more formal.
- suggestion that leadership accreditation team take on the task of sending a letter/form to the church of each camp leader regarding financial support for camps, training days, etc.

Kingsley presented the budget for 2006/07, the main difference being the inclusion of the youth worker. The once off grant from the GMP is a great blessing, in future years PYV's contribution for youth worker will be greater.

Motion: that we receive the budget. Moved.

Discussion took place regarding a car for the youth worker, final response was that we are waiting on figures from church office to finalise this.

Motion: that the budget be adopted. Moved

**06.010 2006 Calendar:**

Girls and Guys Day Out have had a change of date.

21C has been cancelled.

**06.011 New PYV Logo**

New logo design and variations for various application was presented with an enthusiastic response.

Motion: that we adopt the logo and variations. Moved

**06.012 Administration Assistant Update:**



Jess has passed the administration assistant job onto Emma Cox who is continuing the work on procedures manual.

**06.013 Secretary/Executive Assistant:**

Motion: That the PYV constitution be amended with the insertion, after the word 'secretary' in 6.3 (b), the following parenthesis:

(AGM may resolve that this is to be an extra-council position.)

Moved.

Discussion took place regarding that this person could possibly be employed with further comment that there doesn't seem to be the need to employ someone to do this when volunteers are available.

**06.014 5 Year Plan Update:**

Andrew Vines presented the progress of the five year plan.

Activities - success in outsourcing most events, plan to have all events outsourced from Jan 07 onwards.

Youth Worker - job description written and approved at the General Assembly. Position has been advertised.

On track if we can find a suitable candidate.

Leadership - have put together accreditation process, have accredited leaders and in the process of training.

Training Program - have investigated training programs and have run Fuelled days. Intensive Streams have been introduced on Summer Camp. From next year PYV worker will take over supervision of training.

Review - plan requires more detail and adjustments, council to appoint planning team.

Comment that pastors need to be able to see this plan, suggestion that it be viewable on the website.

**06.015 Youth Worker Update:**

Dave Assender gave a brief update on the youth worker.

Have received two applications, possibly one more to be received before the closing date of 28th February.

Review panel to meet the following week to consider the applications and a final decision to be made by the last weekend in March. A presentation will then to be made to Assembly. The panel will continue to review the youth worker once employed.

**06.016 THA Update:**

Three people doing THC course at PTC after completing the intensive stream on Summer camp. Intensive stream will tie in with fuelled days and will also be available via correspondence.

CENC approved the following amendment to the constitution:

4.7.11 substitute the word 'the' for 'no'

**06.017 Election of PYV Council:**

Andrew Venn representing CENC declared all positions vacant.

Nominations were called for and delegates were accepted.

*Office Bearers:*

President - Andrew Vines was nominated for President, accepted the nomination and was declared re-elected for President.





With Vinesy taking on this new role I stepped into the President's chair, with Sarah Brightwell filling the ever-unpopular role of Treasurer, much to the council's delight. PYV has been hugely blessed in recent times with more money than we can poke a stick at! May God give us wisdom as we seek to invest this money in the most profitable work - that of proclaiming Christ, "admonishing and teaching everyone with all wisdom, so that we may present everyone perfect in Him" (Colossians 1:28).

Other 2006 PYV highlights include:

- [www.pyv.org.au](http://www.pyv.org.au) - it just gets better by the month!
- Fran Davis and the Wyndham Presbyterian youth for their dedication in doing all of our mailouts;
- Lady Northcote Recreation Camp - may PYV fill this campsite within the next few years!
- The continued support from PY NSW, particularly Murray Norman;
- The groovy new PYV logo (thanks Doc!) and PYV merchandise; and
- The biggest Junior Camp and Summer Camp in a long time!

It is with sadness that Michelle & I will be stepping down from PYV Council due to poor health. We hope to stay involved in other ways and continue developing relationships which have been crucial in our spiritual growth.

Please continue to pray that PYV will achieve its primary aim: to glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.

Grace and peace to you in the name of the Lord Jesus Christ.

## 2.2 Youth Worker's Report (Andrew Vines)

The first six months in this new position has been, to some extent, a time of figuring out exactly what my responsibilities are (and are not!). This has not meant, that it has been a case of "making it up as I go along," as the PYV council's vision (encapsulated in our five year ministry plan), has provided a shared sense of where things should be heading.

Since I began work in July, PYV's progress in carrying out our ministry plan (as revised at the SGM in September) is as follows:

- the task of "decentralizing" the operation of PYV's activities has been largely accomplished. Activities such as Social, Volleyball and Carols were outsourced, as were the camps (though these still involved councillors in many of the most demanding positions). The challenge for 2007 will be to see this pattern maintained, and for team members to commit to several years' involvement in selected ministries.
- The leaders' database is now fully operational thanks to the day-per-week spent by Emma Cox in the PYV office.
- Leaders' chaplains were introduced on Junior camp. Mostly they have been a success, and the concept is definitely something worth continuing into the coming year.
- Training has continued to be developed - with more FUELLED days to be made available by CENC in 2007. Pre-junior Camp and Train24 events expanded in terms of both numbers and content. The first



subject of the PYV foundations programme to be offered in “Café Theologica” distance format was conducted.

The largest part of my own time in these first six months has been taken up in running the Junior and Summer Camps, both of which show signs of growth. We should expect that this numerical growth will continue, and thus will need to continue to recruit and train increasing numbers of leaders in the years that lie ahead. This is in accord with our two-pronged vision for camping ministry: camps will both minister to youth, and train young leaders.

The essential element in the way ahead is prayer. It may sound like a cliché, but we have to be ever aware (and ever reminding one another), that the kingdom breaks into this world through the power of God. It is his Spirit who works through, alongside, and sometimes even in spite of our organizational structures. For this reason, perhaps the most exciting development for the year was the introduction of daily prayer meetings on summer camp. Bring on 2007.

## 2.3 Senior Camp, 10-13 March (Paul Drew & Sarah Brightwell)

<i>When:</i>	10th-13th March, 2006
<i>Where:</i>	Rutherford Park, Blampied
<i>Age:</i>	Yr11 - 25 year-olds
<i>Cost:</i>	\$100.00 per camper
<i>Speaker:</i>	Andrew Venn
<i>Cooks:</i>	Stephanie & Wally Gear and Amy Dickinson
<i>Conveners:</i>	Paul Drew and Sarah Brightwell

This year's Senior Camp was a success. Praise the Lord! It was encouraging to see so many new faces as a new group of young people were able to attend this year. The two concerns that were raised from Senior Camp 2005 were not an issue as everyone mingled and behaved in an appropriate manner.

### **Accommodation**

This year Senior Camp was once again held at Rutherford Park in Blampied. The campsite offered a wide range of sporting activities which were enjoyed by all the campers. It was also in a location that allowed an activity to be held off the campsite which was welcomed by many of the campers.

### **Program**

The program seemed to have worked well on the most part. The talks in the afternoon were a bit of a struggle due to the tiredness of the campers, especially on the Sunday afternoon.

### **Speaker**

Andrew Venn spoke on the topic of ‘Signs of Life’, using 1 & 2 Thessalonians as his basis. The talks were easy to understand as well as challenging and were of an appropriate length. The layout of the notes was helpful to most as the main points of Andrew’s talks were in front of them so they could easily follow along. Andrew



had the notes and discussion questions ready for the leaders meeting on the 25th of February so the leaders could review them before the camp.

A suggested topic for a future Senior Camp is on relationships as a number of campers indicated to their discussion group leaders that they would find it beneficial.

### **Discussion Groups**

Apart from two groups of year 11 girls (due to the ratio of boys to girls at that age) the discussion groups were mixed and of similar ages. From the comments of the leaders the campers were eager participants of the discussions and the groups went well. The groups however did not meet together until the Saturday night, and an earlier meeting would have been preferred.

### **Summary**

We were very pleased with the way that the camp ran and the obvious fun and enjoyment the campers had. It has been a very challenging but encouraging period for both of us. We have been blessed from the camp and we pray that it was the same for all those who attended. There were no injuries to report and René Jabour and Paul Drew were excellent in the role of first aid officers. We both praise God for the way the camp went and the enjoyment and safety of all who were there. A big thankyou to those on council who both prior to and on the camp supported and encouraged us, especially Michelle Davidson. Thankyou for giving us the opportunity to convene such a wonderful and special event. God Bless.

## **2.4 Fuelled City, 1 April (CENC)**

Fuelled city was held on Saturday 1 April 2006, at the Presbyterian Theological College in Box Hill. Around 40 people attended during the day and were privileged to hear a variety of first class presenters address them in their specialised field. Prof. Allan Harman started off the chilly morning with a hearty message about presenting the Gospel to all nations. Allan is truly a treasure and anyone who has the chance to hear him speak should do so. After the breaking the silence session, everyone dug into a big lunch.

Whether you listened to Rev. Bob Carner talk about the finer points of cell groups and small group ministry, or Michael Ellison discuss the complex nature of church business tax and accounting laws, or Nathan Seeker and Stuart Conchie talk about children's ministry and creative teaching, you would have walked out of fuelled with a bucket load of ideas and a renewed passion for serving God.

We encourage all who were not able to attend fuelled to do. Churches; please consider sending your elders, teachers and youth to this day to learn and to be instructed on these topics. The investment I'm sure, will be ten fold when they are able to implement what they have learnt, back in their local congregation.

A massive shout-out to Tanya Assender who slaved all day preparing and organising the food side of things. Thanks Tan, your support and continued dedication to PYV is monumental! Thanks also to Dave Assender from CENC, who spent many days, organising and ensuring fuelled continues to be a top class training event.



## 2.5 Girls Day Out, 20 May (Hannah Veith & Kathy James)

On the 20th May 2006 we had the PYV Girls Day Out event. We had an encouraging number of approximately thirty girls at Canterbury Presbyterian church's back hall. It was a good hall because it was just the right size for the group and was easy to decorate easily for the event. Kathy, other leaders and I brought food and we even had people involved with decorating.

Girls were beginning to arrive at 9.30am. We had also had a theme for the day 'Everything I'm not-finding identity and confidence to live in Jesus' which was what Kathy based her talks on. In the booklets that were given out we included the outline with space for writing notes and bible verses on the back while the second booklet included the quizzes, devotion outline, interesting facts, scenarios for the discussion and 'true things about me list'. We had lollies, stickers and other goodies and chatted just before 10:00am. I introduced Kathy to begin talk one on Identity/acceptance. We also had some quizzes such as 'are you extroverted or introverted?' and 'what's your language' which were a lot of fun and interesting.

We had breaks in between talks session 2 'finding a framework for living' and for lunch where girls had either brought some of their own lunch or were buying their lunch from some of the many shops located near Canterbury Presbyterian and this worked out well.

The last session 3 on 'friendships/relationships/sexuality' seemed to be the most interesting by the girls and we also had some helpful scenarios at the end and discussed them in small groups. This finished at about 3.00pm.

After that, Girls just went back to chatting and eating we had wallet cards with memory verses to give out as well. I can't remember the exact time we left but it was around 4.30pm-5.00pm. Kathy and I were also pleased that the day went very smoothly and scheduling was on time. We had a very encouraging response who appreciated how much they had learnt and what a good day it was and were looking forward to more events like that.

## 2.6 Guys Day Out, 20 May (Russell Graham)

There was an amazing contrast between the Girls and Guys Day's Out. As the above report attests, the Girls Day Out was a complete success with girls being challenged, building relationships and generally having fun. However the Guys Day Out was a failure, as a negligible turnout meant the day did not go ahead. We were really disappointed that the demand for the day that we foresaw didn't materialise. We had some great talks lined up and believe that the young men of our church really need to discuss these matters. It is my belief that more thought will need to be put into designing an appropriate event for that to happen. We will persevere though and will incorporate the talks into Senior Camp 2007. A big thanks to Adam Ridgewell, Matt James and Clinton Le Page for their efforts and their amazing graciousness in dealing with the disappointment of the day.



## 2.7 Outlook Camp, 9-12 June (Sarah Weber)

Outlook Camp ran for the second time at Shiloh Ranch Christian Campsite in Grantville, from June 9-12th 2006. Around 10 eager Christian young adults from 21 to 35 years of age came together for a time of learning, growing, hanging out and being encouraged to hold firm to the truths of the Gospel and to share it with others.

The number of attendants was markedly smaller than past camps, however this allowed for a more intimate gathering, where we could really get to know one another on a deeper level and establish some solid friendships.

### Speaker

Adrian Kebbe spoke on encouraging young adult Christian people to use their God given gifts to spread the good news of Jesus Christ. Adrian's talks were challenging, provocative and very relevant. Adrian passionately brought home the key points of his message with great vigour, leaving no-one unconvinced of the truths of Scripture! The small size of the group meant that Adrian was able to meet up with us individually or in pairs for further personal discussion. This was an added blessing and very much appreciated.

### Program

Feedback from the attendants was overwhelmingly positive. Adrian presented talks each day, after which there was discussion in small groups and during meal times. We thoroughly enjoyed the recreational activities at Shiloh Ranch, including the awesome flying fox! Many commented that they found the weekend relaxing and encouraging.

### Music

Not an official aspect of the camp.

### Finances:

Finances were covered by Shiloh Ranch, except for publicity, which was covered by PYV.

## 2.8 Social, 2 September (Jo Hardy & Beck Stasse)

On the 2nd September over 120 youth and young adults from around the state, dressed in their finery, arrived at the Brown Hill Hall ready for the PYV 'Spring Carnival' Social. Hats and fancy outfits were on display as everyone settled in for a wonderful night. As everyone sat down, a lovely 2 course spit roast meal was enjoyed. Matt Teggart spoke on 'The Place to Be' and the need to clothe ourselves in the righteousness of Christ.

Competitions throughout the night added to the fun, including a Fashion parade during which the judges found it a challenge to decide who would be the winner of the Contemporary, My Fair Lady and Adventurous categories. Music and lights for the evening were courtesy of the talented Reuben Owen and lots of dancing was enjoyed by all! A great evening of fellowship, friendship building and fun was had by all.



Unfortunately, some difficulties arose with people trying to RSVP after the required RSVP date, as well as some people not showing up without first notifying the organizers before the numbers had to be in at the caterers. As the meal was catered for by outside caterers, this meant that there were many meals that were paid for and not eaten, and as a result, not all costs were covered by the entry fee. For future events, where there is a meal involved, we would like to recommend that payment is taken at the time of the RSVP, and no late RSVP's are accepted

## 2.9 Junior Camp, 15-18 September (Andrew Vines)

### Numbers/Campsite

From Sep 21-24, Junior camp was run at Shiloh Ranch, which we filled to capacity. We had a total of 75 campers (36 more than last year, with 33 males and 42 females) and a leadership team of 32 (including 20 study leaders). This is slightly over double the number of campers and leaders that we had in 2004, before the Allen Bequest subsidies were introduced.

The increase in numbers has meant that the job of camp registrar has become more intense, and there are two things that should be ensured next year: firstly that the registrar should be recruited before the camp forms go out, so that forms can go direct to the registrar and confirmation letters can go out earlier; secondly, online registrations should also go direct to the registrar, rather than [events@pyv.org.au](mailto:events@pyv.org.au).

### Talks & Leadership

Douglas Robertson gave four talks on the life of Moses. The material was high quality and presented in an interesting way. The study leaders all did a good job of leading their groups. The small group studies could probably have been improved by making small group questions available to leaders earlier than the night before camp.

### Programme

Shady Mehanni and Danielle Bilyj did a fantastic job coordinating the programme, basing the activities on the ten plagues of Egypt. A dedicated activities team (who are not also leading small groups) is a must for future junior camps. On this camp all campers were assigned to only one (mixed sex, age specific) group, which stayed together all camp. The feedback from leaders was that this was helpful in developing relationships. Other Camp staff - In addition to camp parents (Colin and Theresa Barwise), four leaders' chaplains attended. Their participation was successful for a first try, and during a debriefing session we decided that the role could be improved in the following ways:

- More pre-camp contact with leaders, with dedicated time set aside for meeting chaplains at pre-camp training.
- Chaplains should lead morning leaders' meetings.
- Chaplains could meet for prayer during small group studies.

### Discipline

There was no need for any serious disciplinary action.



## Music

Music was well led by Andrew Burns. The Tech/PA side of things was ably run by Steve Duncanson, however this is an area which can probably be expanded for next year (vox pops etc).

## Finances

Due to the Allen Bequest subsidies provided this year, fees were kept to \$55. Also, money to cover activities costs was donated by Shady's grandmother. Final figures have not yet been collated (i.e. Allen bequest subsidies, etc, are still to be received) but it is expected that junior camp will have made a small profit.

## Camper responses

Feedback forms were filled out, and showed the following trends:

- Many were first time campers,
- The speaker/studies were good.
- Many campers wanted more free time,
- The campsite facilities (Shiloh) could have been better/cleaner.

## 2.10 Volleyball, 4 November (Andrew Sprague)

The annual PYV Volleyball Competition, which we have every year, took place on 4 November 2006 at the Ashburton Recreation Centre. A crowd of close to 200 gathered, including competitors, cheer squads, medical staff, water boys and kneepad strappers. Kicking off the day was an inspirational testimony and message from David Beard, former Australian volleyball captain and Olympian. It was great to have such a relevant speaker to talk about his faith and sporting experiences. Thankfully he wasn't playing though, and so us amateurs got started.

Teams from all over the state competed, with twenty-three teams in the mixed competition and eight in the men's. Competition was as tight as ever, and in two tight finals Burwood defeated Korean in the men's competition, and a combined team from St Georges Geelong and Bundoora defeated Donvale 1 in the mixed competition. Importantly, all games were played in a good spirit of fun and fellowship.

Time ran short at the end of the day, partly due to the recreation centre mixing up our booking, and so there were no quarter or semi finals in the mixed competition. Extra time may need to be scheduled in 2007. In addition, it may be necessary to consider whether churches are allowed to combine to form a team, and whether an age limit or restriction is needed to encourage younger participants.

A big thanks to Andrew Vines and Russ Graham for their help on the day, to René Jabour for being the busy first aid officer, and to Sian Brewer for assisting with timekeeping.

## 2.11 Fuelled Country, 2 December (CENC)

*No report.*



## 2.12 Carols, 9 December (Andrew Venn)

By past standards, we can regard that the Heathmont carols service was successful. However, I have to balance this by saying that not one person came from the community though we letter box dropped over 7,000 households. That's got to be a record for mass rejection of an invitation. Those who attended will agree that the music (played by the Hot Club of Heathmont/Croydon) was tight enough, singing well led by Miriam Fishwick, Douglas Robertson spoke very well and was in touch with the community mindset (if they had attended) and managed to hold himself to the 10 minutes I specified - remarkable feat in itself. Yes, it was all happening. Those who attend from various churches were well fed, both spiritually and food wise. Again, there were many churches who might have sent representatives who chose not to. What to do about that? The usual church advertising was used (via Peter Philips email hot line) and the PYV mail out was efficient, as usual. So, why not better attendance from within the PCV? Don't know.

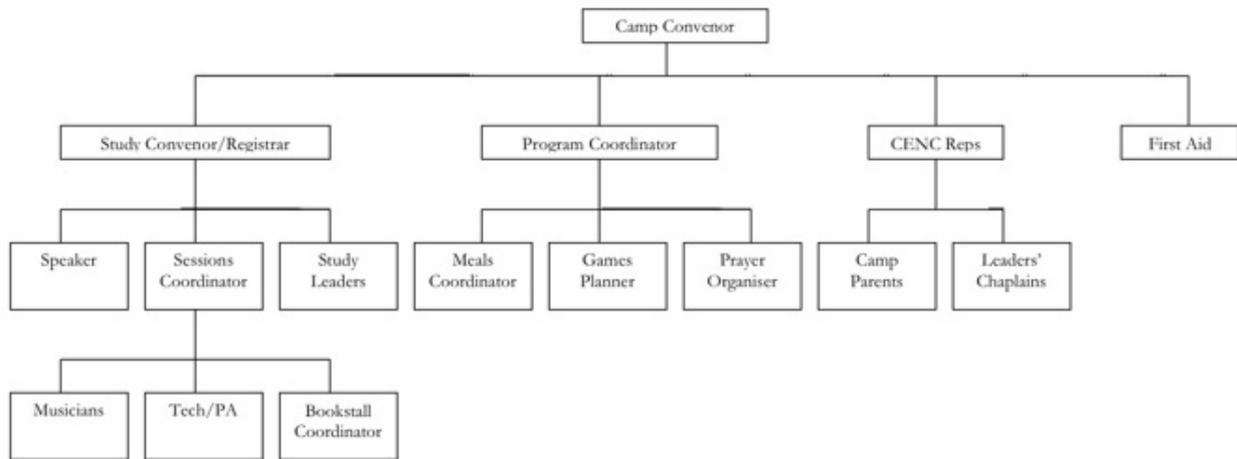
Anyway, to focus on the negatives is profitable so next year we might solve some of these imponderables. Otherwise, we are grateful to God for the time of worship we did have. It was really as good as we could make it and I don't think it lacked anything. Thanks for the opportunity of hosting this event. It's a privilege.

## 2.13 Summer Camp, 27 December - 1 January 2007 (Alex Venn)

This year's Summer Camp was a great success. We had approximately 100 campers and over 40 leaders who attend Lady Northcote in Bacchus Marsh. Although this campsite was new and unfamiliar to most, the site proved functional and spacious. The speaker was John Buchanan from NSW who spoke on the "People Jesus Met". His small group questions, talks and PowerPoint displays were presented well, being appropriate to the Year 7 to 25 years old age spectrum. The theme for the week was "Superheroes and Villains" which lent itself to colourful and eye-catching brochures, fun ideas for activities and a very creative display of costumes at the New Years Eve Banquet celebrations.

This year saw a big change in the structure and management of camp leadership. Alex Venn convened a wider team of "coordinators" who were responsible for planning and organising particular jobs on camp, with more "junior" leaders helping to run these jobs (see leadership structure below). We also implemented a team of "leaders' chaplains" who pastorally cared for the leaders throughout camp - older and more experienced people who took their assigned leaders aside throughout camp to debrief and pray. On the whole, this new structure worked extremely well and took a lot of stress off the convenor. More leaders were responsible for more jobs and a wider network of leadership was able to serve the campers. While there are still some areas to be addressed, this structure is encouraged for all future PYV camps.





A few structural issues to address in future include:

- Chaplains approaching leaders for pastoral care (not the other way round);
- Miscommunication or misunderstanding of various job descriptions (eg. Tech Coordinator to delegate creation of PowerPoint presentations, not speaker);
- Ensuring the Youthworker does not take on too much planning/organising of camps in lieu of Convenor;
- The Activities Coordinator needs a team of leaders to help plan, organise and run activities. This job is far too much work for 1 or 2 people and requires a team of leaders solely responsible for activities.
- We need to make clearer distinctions between senior and junior leaders, to promote cohesion and unity among the leadership team;
- The danger of leaders taking too much on during camp (i.e. as Activity leaders, Study Group leaders, Dorm leaders, Workshop leaders, Musicians, etc.) As the structure grows, our leadership base needs to grow.
- Train24, which was a leaders' training held a month before the actual camp, proved a great time of training, bonding and practical planning. However, it was noted that a more thorough induction process for new leaders could be implemented.

For the second year running, Summer Camp offered the Intensive Stream. This year it was attended by 10 people and presented very capably by Professor Alan Harman who did an overview of the Old Testament. Feedback for this stream was very positive and it was commented that it was good to have the Intensive stream participants able to be more involved in camp life and activities than the previous year.

The leaders' rest day at the end of camp was a great time to wind down, relax and reflect on camp. The formal time of the "leaders debrief" was a time to challenge and encourage each other, as well as to recommend changes for next year. Overall, campers were very positive about the camp. Their feedback forms held the usual struggle between having too much and too little free time. Future camp convenors will need to strive to carefully maintain a balance for younger and older campers in this regard.



There were no major discipline issues that were unable to be dealt with on camp by leaders and the CENC Representative. A few minor first-aid incidents required trips to the local hospital by the Camp Parents.

We are aware of two campers who made a personal commitment to Jesus, while many others left the camp feeling challenged and energised in their spiritual walks. All praise should go to God who has once again blessed a PYV camp with safety, great teaching, good training and fellowship.

## 2.14 Financial Report (Sarah Brightwell)

*2005/2006 Financial Statements (see handout)*

*2007/2008 Budget (see handout)*

## 3 PYV Aim & Objectives

### 3.1 Aim

To glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.

### 3.2 Objectives

- To provide support and nurture for youth in their Christian development and outreach.
- To provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- To promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- To encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- To adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.



## 4 PYV Job Descriptions

### 4.1 State Councillor

#### Aim

As a PYV State Councillor you will aim to:

- Glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- Provide support and nurture for youth in their Christian development and outreach.
- Provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- Promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- Encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- Adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

#### Who you report / are responsible to

You are directly responsible to the PYV State Council and the CENC Representative.

#### Prerequisites

As a member of State Council you should:

- be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- be genuinely concerned for the spiritual welfare of Christian and non-Christian youth.
- be outgoing and able to readily relate to Christian and non-Christian youth.
- have experience with local church youth ministry.
- be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in
- be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- be willing to sign the Declaration of Commitment.
- As per the PYV Constitution, save with the consent of CENC, State Council members shall have a demonstrated history of recent and regular attendance and involvement in PYV events.

#### Responsibilities

You are responsible to:



- Attend all State Council meetings where possible. Should an elected member of PYV Council not regularly attend PYV Council meetings and other PYV events, the CENC may remove the member from office, following consultation with the member regarding their non-attendance at such meetings and events.
- Represent a true voice in Council meetings of the cross section of PYV youth, eg. male, female, Year 7 to 18+, city, country, regional, etc.
- provide assistance in running events.
- promote PYV events where possible.
- ensure that all decisions made at State Council meetings stay in line with affairs passed by Annual General Meeting.
- Never make decisions on behalf of the Council without having it approved by the Council first.
- Follow and ensure the PYV Constitution is upheld at every PYV State Council meeting, camp and event.
- Be a friendly and approachable representative of PYV at camps, events and any other public appearances, including answering any questions people may have about PYV.
- Submit to the authority and decisions of PYV state council meetings and the directives of the CENC Committee as a whole.
- Evaluate this job description with modifications and suggestions.

#### **Requirements for the position**

You must:

- Go through the PYV leadership accreditation process.
- Obtain a copy of the PYV Protecting Children Policy - for your information.
- Obtain a copy of the PYV Reporting an Incident Policy and Form - for your information.
- Complete a Working with Children Check.
- Sign a copy of this job description.

#### **Child Protection Protocols for this position**

All 'campers' (or young people attending a PYV event who are under the age of 18 years) and others under your leadership, regardless of age, are covered by these protocols. NOTE: These do not replace the Declaration of Commitment or the PYV Protecting Children Policy:

- Do not allow yourself to be in any area alone with a camper or person under your leadership. Always have other campers or another leader with you.
- If a camper of the opposite sex comes to you for counselling, immediately take them to a Camp Parent of the same sex as the camper who can talk to them. NEVER counsel or talk through issues with a camper of the opposite sex.
- If a camper of the same sex comes to you for counselling, ensure you do so in an open area, never a closed room.
- If a camper discloses information to you regarding any kind of abuse or neglect, you must divulge this information to the CENC Representative. However, be careful not to reveal this confidence to any other person on camp.



I have read and understood this Job Description, the PYV Protecting Children Policy and the PYV Reporting an Incident Policy and Form:

Signed: \_\_\_\_\_ Date: / /

Name: \_\_\_\_\_

## 4.2 President

### Aim

As the PYV President you will aim to:

- Glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- Provide support and nurture for youth in their Christian development and outreach.
- Provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- Promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- Encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- Adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

### Who you report / are responsible to

You are directly responsible to the PYV State Council and the CENC Representative.

### Prerequisites

As a member of State Council you should:

- be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- be genuinely concerned for the spiritual welfare of Christian and non- Christian youth.
- be outgoing and able to readily relate to Christian and non-Christian youth.
- have experience with local church youth ministry.
- be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in PYV.
- be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- be willing to sign the PYV declaration of commitment.
- As per the PYV Constitution, save with the consent of CENC, State Council members shall have a demonstrated history of recent and regular attendance and involvement in PYV events.



## Responsibilities

You are responsible for:

- Attend all State Council meetings where possible.
- Chair State council meetings, ensuring that:
  1. they are run in a God-honouring way,
  2. all decisions made at State Council meetings stay in line with the practices of our church, including affairs passed by Annual General Meeting.
  3. Delegate a council member to act as President for the following meeting if the President cannot be present.
  4. The needs of the cross section of PYV youth, eg. male, female, Year 7 to 18+, city, country, regional, etc are considered.
  5. The council and its office-bearers are diligent in their short and long-term planning of events.
  6. • Promote PYV events where possible.
- Be a friendly and approachable representative of PYV at camps, events and any other public appearances, including answering any questions people may have about PYV.
- Present a spoken report at General Assembly if invited or delegate another member of State Council to speak.
- Pastorally care for the members of the State Council throughout the year in prayer, devotional studies, guidance, advice and personal care.
- Ensure that the CENC Youth Worker is being adequately supervised - by the appointment of two PYV councillors to the Youth Worker's review panel.
- Evaluate this job description with modifications and suggestions.
- Write a report for the AGM on how you fulfilled your role as President.

## Requirements for the position

You must:

- Go through the PYV leadership accreditation process.
- Obtain a copy of the PYV Protecting Children Policy - for your information.
- Obtain a copy of the PYV Reporting an Incident Policy and Form - for your information.
- Complete a Working with Children Check.
- Sign a copy of this job description.

## Child Protection Protocols for this position

All 'campers' (or young people attending a PYV event who are under the age of 18 years) and others under your leadership, regardless of age, are covered by these protocols. NOTE: These do not replace the Code of Conduct or policy.

- Do not allow yourself to be in any area alone with a camper or person under your leadership. Always have other campers or another leader with you.
- If a camper of the opposite sex comes to you for counselling, immediately take them to a Camp Parent of the same sex as the camper who can talk to them. NEVER counsel or talk through issues with a camper of the opposite sex.
- If a camper of the same sex comes to you for counselling, ensure you do so in an open area, never a closed room.



- If a camper discloses information to you regarding any kind of abuse or neglect, you must divulge this information to the CENC Representative. However, be careful not to reveal this confidence to any other person on camp.

I have read and understood this Job Description, the Code of Conduct and the child protection Policy:

Signed: \_\_\_\_\_ Date: / /

Name: \_\_\_\_\_

## 4.3 Treasurer

### Aim

As the PYV Treasurer you will aim to:

- Glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- Provide support and nurture for youth in their Christian development and outreach.
- Provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- Promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- Encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- Adequately represent the needs of the youth within the PCV and in the courts of the Church.

### Who you report / are responsible to

- You are responsible to the CENC via PYV State Council, the CENC, and must also report to the PCV Church Office Manager.

### Prerequisites

As a member of State Council you should:

- be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- be genuinely concerned for the spiritual welfare of Christian and non-Christian youth.
- be outgoing and able to readily relate to Christian and non-Christian youth.
- have experience with local church youth ministry.
- be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in PYV.
- be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- be willing to sign the Declaration of Commitment.



## Responsibilities

You are responsible for:

- As per the PYV Constitution, save with the consent of CENC, State Council members shall have a demonstrated history of recent and regular attendance and involvement in PYV events.
- Attend all State Council meetings where possible. Should an elected member of PYV Council not regularly attend PYV Council meetings and other PYV events, the CENC may remove the member from office, following consultation with the member regarding their non-attendance at such meetings and events.
- Represent a true voice in Council meetings of the cross section of PYV youth, eg. male, female, Year 7 to 18+, city, country, regional, etc.
- Promote PYV events where possible.
- Ensure that all decisions made at State Council meetings stay in line with affairs passed at the Annual General Meeting (AGM).
- Follow and ensure the PYV Constitution is upheld at every PYV State Council meeting, camp and event.
- Be a friendly and approachable representative of PYV at camps, events and any other public appearances, including answering any questions people may have about PYV.
- Submit to the authority and decisions of the PYV President and CENC Representative; and the CENC as a whole.
- Be familiar with basic accounting, banking and general financial procedures.
- Maintain the financial records of PYV.
- Keep the PYV council and CENC accurately informed of the finances by presenting a monthly financial statement to both committees.
- Report on a monthly basis to the PCV Church Office Manager.
- Act on behalf of the council to make payments to nominated payees from accounts belonging to the council.
- Act as registrar, if required, for any events that receive money or delegate a suitable person to do so, in negotiation with the Camp or Event Convener.
- Present an annual financial report at the annual AGM and to the CENC.
- Present a budget report for the coming financial year at the AGM and to the General Assembly via the CENC.
- Submit a budget to the GMP Committee for funding (if necessary).
- Keep a record of all assets owned by the PYV and the locations at which they are kept.
- Evaluate this job description with modifications and suggestions.
- Write a report for the AGM on how you fulfilled your role.

## Requirements for the position

You must:

- Go through the PYV leadership accreditation process.
- Obtain a copy of the PYV Protecting Children Policy - for your information.
- Obtain a copy of the PYV Reporting an Incident Policy and Form - for your information.
- Complete a Working with Children Check.
- Sign a copy of this job description.



### Child Protection Protocols for this position

All 'campers' (or young people attending a PYV event who are under the age of 18 years) and others under your leadership, regardless of age, are covered by these protocols. NOTE: They do not replace the Code of Conduct or policy.

- Do not allow yourself to be in any area alone with a camper or person under your leadership. Always have other campers or another leader with you.
- If a camper of the opposite sex comes to you for counselling, immediately take them to a Camp Parent of the same sex who can talk to them. NEVER counsel or talk through issues with a camper of the opposite sex.
- If a camper of the same sex comes to you for counselling, ensure you do so in an open area, never a closed room.
- If a camper discloses information to you regarding any kind of abuse or neglect, you must divulge this information to the PYV President. However, be careful not to reveal this confidence to any other person on camp.

I have read and understood this Job Description, the PYV Constitution, Councillor's Declaration of Commitment and obtained a copy of the PYV Protecting Children Policy:

Signed: \_\_\_\_\_ Date: / /

Name: \_\_\_\_\_

## 4.4 Secretary

### Aim

As the PYV Secretary you will aim to:

- Glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- Provide support and nurture for youth in their Christian development and outreach.
- Provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- Promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- Encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- Adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

### Who you report / are responsible to

You are directly responsible to the PYV State Council and the CENC Representative.

### Prerequisites

As a member of State Council you should:



- be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- be genuinely concerned for the spiritual welfare of Christian and non-Christian youth.
- be outgoing and able to readily relate to Christian and non-Christian youth.
- have experience with local church youth ministry.
- be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in PYV.
- be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- be willing to sign the declaration of commitment.

### **Responsibilities**

You are responsible for:

- As per the PYV Constitution, save with the consent of CENC, State Council members shall have a demonstrated history of recent and regular attendance and involvement in PYV events.
- Attend all State Council meetings where possible. Should an elected member of PYV Council not regularly attend PYV Council meetings and other PYV events, the CENC may remove the member from office, following consultation with the member regarding their non-attendance at such meetings and events.
- Represent a true voice in Council meetings of the cross section of PYV youth, eg. male, female, Year 7 to 18+, city, country, regional, etc.
- provide assistance in running events.
- promote PYV events where possible.
- ensure that all decisions made at State Council meetings stay in line with affairs passed by Annual General Meeting.
- Follow and ensure the PYV Constitution is upheld at every PYV State Council meeting, camp and event.
- Be a friendly and approachable representative of PYV at camps, events and any other public appearances, including answering any questions people may have about PYV.
- Submit to the authority and decisions of the PYV President and CENC Representative; and the CENC Committee as a whole.
- be reasonably familiar with the basic business meeting procedures involved at State Council meetings.
- record accurate minutes within State Council meetings.
- Email a draft minutes out as an agenda to all council members prior to the next council meeting.
- Print out a final copy of the draft minutes the night before the Council meeting for each Council member.
- Email the completed minutes all council members at least ten days after the last council meeting.
- handle all correspondence within State Council meetings.
- represent state PYV when responding to incoming mail and when posting outgoing mail, using the PYV letterhead.
- collate annual reports for presenting at Annual State Conference.



- Evaluate this job description with modifications and suggestions.
- Write a report for the AGM on how you fulfilled your role.

### Requirements for the position

You must:

- Go through the PYV leadership accreditation process.
- Obtain a copy of the PYV Protecting Children Policy - for your information.
- Obtain a copy of the PYV Reporting an Incident Policy and Form - for your information.
- Complete a Working with Children Check.
- Sign a copy of this job description.

### Appendices

See your job description's templates and documents under the Leaders section of the PYV Website on [www.pyv.org.au](http://www.pyv.org.au) to help you plan, organise and fulfil your role year round.

### Child Protection Protocols for this position

All 'campers' (or young people attending a PYV event who are under the age of 18 years) and others under your leadership, regardless of age, are covered by these protocols. NOTE: These do not replace the Declaration of Commitment or the PYV Protecting Children Policy:

- Do not allow yourself to be in any area alone with a camper or person under your leadership. Always have other campers or another leader with you.
- If a camper of the opposite sex comes to you for counselling, immediately take them to a Camp Parent of the same sex as the camper who can talk to them. NEVER counsel or talk through issues with a camper of the opposite sex.
- If a camper of the same sex comes to you for counselling, ensure you do so in an open area, never a closed room.
- If a camper discloses information to you regarding any kind of abuse or neglect, you must divulge this information to the CENC Representative. However, be careful not to reveal this confidence to any other person on camp.

I have read and understood this Job Description, the PYV Protecting Children Policy and the PYV Reporting an Incident Policy and Form:

Signed: \_\_\_\_\_ Date: / /

Name: \_\_\_\_\_

## 5 PYV Constitution

*(last amended 2006 AGM, 17 February 2006)*

### 1 NAME

- 1.1 The youth organisation of the Presbyterian Church of Australia in the state of Victoria, subject to the authority of the General Assembly and its Christian Education and Nurture Committee (CENC), shall have the name Presbyterian Youth in Victoria (PYV).



## 2 BASIS

### 2.1 PYV accepts:

- a) The word of God as its supreme standard in all matters of faith and life.
- b) The Westminster Confession of Faith as its subordinate standard as an expression of the sense in which we understand and accept the Holy Scriptures.

### 2.2 Notwithstanding anything contained in this constitution, PYV is subject to the rules and procedures of the code book of the Presbyterian Church of Victoria.

### 2.3 PYV operates under the authority of the General Assembly of the Presbyterian Church of Victoria, which has delegated oversight to its Christian Education and Nurture Committee (CENC).

## 3 AIMS

### 3.1 PYV aims to glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.

### 3.2 Specifically PYV's objectives are:

- a) To provide support and nurture for youth in their Christian development and outreach.
- b) To provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- c) To promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- d) To encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- e) To adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

## 4 THE ANNUAL GENERAL MEETING

### 4.1 The Annual General Meeting (AGM) of PYV shall be held annually at such a time and place as the preceding AGM or the PYV Council may determine. Such a meeting shall take place within 13 months of the preceding AGM.

### 4.2 Delegates to the AGM shall consist of a maximum of three people from each parish who are appointed annually in writing by their local Session. Such appointments are to be presented to the President by the commencement of the AGM. Delegates are to be communicant members of the Presbyterian Church of Victoria and shall be not less than 18 years of age.

### 4.3 Each delegate shall have one vote. Any person who does not meet the requirements of 4.2 above, or is not physically present at the AGM will not be entitled to vote on any matter considered at the AGM.

### 4.4 Notice of the proposed business of the PYV AGM shall be given in writing to each Session in Victoria at least fourteen days before any such meeting.

### 4.5 The quorum for the PYV AGM shall be 10 voting delegates representing parishes in at least 3 Presbyteries.

### 4.6 The business of the PYV AGM shall be conducted as far as possible under the standing orders of the code of the Presbyterian Church of Victoria and shall meet to:

- 4.6.1 Consider the PYV Annual Report.
- 4.6.2 Endorse the PYV Budget for the financial year following the year reported in the Annual Report.
- 4.6.3 Consider any proposed amendments to the PYV Constitution.
- 4.6.4 Elect the PYV Council.
- 4.6.5 Deal with any other business as the AGM deems fit.

### 4.7 The procedure for the election of office bearers to PYV Council shall be as follows:



- 4.7.1 All positions on the PYV Council shall be declared vacant and the CENC's delegate to the PYV AGM shall preside over the election.
- 4.7.2 Candidates for election must fulfil the criteria for being a delegate to the PYV AGM as in 4.2 above. Nominations will be accepted in writing in absentia where the nominee demonstrates that they meet the criteria in 4.2 above and 4.7.3 below.
- 4.7.3 Save with the consent of CENC, candidates for election shall have a demonstrated history of recent and regular attendance and involvement in PYV events.
- 4.7.4 Nominations shall be called for President.
- 4.7.5 Nominations shall be called for Secretary.
- 4.7.6 Nominations shall be called for Treasurer.
- 4.7.7 Nominations shall be called for any other office-bearing position as deemed necessary by the PYV AGM.
- 4.7.8 Nominations shall be called for non office-bearing positions on PYV Council.
- 4.7.9 Each delegate shall receive a purpose designed sequentially numbered voting form (approved by the CENC).
- 4.7.10 Where the number of nominations exceeds the number of positions available for each office-bearing or non office-bearing position each delegate shall indicate their order of preference for those nominated.
- 4.7.11 No results of the elections will be announced at the PYV AGM.
- 4.7.12 The CENC's delegate to the PYV AGM shall collect the completed voting forms and delegate nomination forms and present them to the next meeting of the CENC. At this meeting the CENC will:
  - a) Verify results against the returned voting forms,
  - b) Check the suitability of the nominees,
  - c) Check that the nominees have appropriate member status and their session's approval and;
  - d) Inform all nominees by mail as to the success of their nomination.
  - e) Where any nominee is judged unsuitable, the CENC shall personally inform the nominee of their unsuccessful nomination and the reasons for their lack of suitability.
  - f) The CENC may - after discussion with the outgoing PYV Council - substitute an unsuitable nominee with the next suitable nominee.
- 4.7.13 The outgoing PYV Council remains in place until the convening of the new PYV Council.

## 5 SPECIAL GENERAL MEETINGS

- 5.1 A 'Special' General Meeting of PYV may be convened by:
  - a) PYV Council or the CENC at any time, or
  - b) The Secretary who shall convene a 'Special' General Meeting, within one month, on receipt of a requisition in writing signed by at least 8 voting delegates representing parishes in at least 2 Presbyteries.
- 5.2 Except as noted in 5.1 above, the announcement and conduct of a 'Special' General Meeting of PYV shall be subject to the same procedures as those of the AGM.

## 6 PYV COUNCIL

- 6.1 The PYV AGM shall delegate the oversight of the affairs, business and property of PYV to the PYV Council.
- 6.2 Save with the consent of the PYV AGM, the CENC and the General Assembly, neither PYV Council nor any of its sub-committees shall:
  - a) Borrow money (whether on security or otherwise) or mortgage any assets of PYV: or
  - b) Enter into any contract or arrangement for the acquisition or disposal of any real estate or for the erection of, or substantial alterations to, buildings or property.
- 6.3 The positions within PYV Council will be:
  - a) President
  - b) Secretary (AGM may resolve that this is to be an extra-council position.)
  - c) Treasurer
  - d) Up to a maximum of seven additional Councillors including such other office bearers as the PYV AGM deems necessary
  - e) A representative of the CENC.



6.4 The quorum for a PYV Council meeting shall be at least the number of members of PYV Council less two.

6.5 In absentia, elected members of PYV Council may not vote, have a proxy vote or initiate action at PYV Council. Each member of PYV Council present at a meeting of PYV Council shall have one vote.

6.6 Members of PYV Council are to be given at least ten days notice of all meetings.

6.7 PYV Council meetings shall be chaired by the President, or in his/her absence, a member delegated by the President.

6.8 Should an elected member of PYV Council not regularly attend PYV Council meetings and other PYV events the CENC may remove the member from office, following consultation with the member regarding their non-attendance at such meetings and events.

## **7 TENURE**

7.1 No person may be a member of PYV Council for more than ten consecutive years.

## **8 SPEAKERS AT ACTIVITIES ORGANISED BY PYV COUNCIL**

8.1 The names and addresses of proposed speakers at PYV events should be given to the CENC for approval before the proposed persons are asked to speak.

## **9 AMENDMENT OF CONSTITUTION**

9.1 This Constitution may be amended by a resolution passed by a two-thirds majority of a PYV AGM or 'Special' General Meeting, or by the PYV Council, subject to final approval by the CENC.

