



Presbyterian Youth Victoria

**Annual General Meeting 2009 &
Annual Report January – December 2008**

7th February 2009

St Kilda Presbyterian Church

Agenda

- | | |
|---|---------------------|
| 1. Devotion / Constitution | Alex Venn |
| 1. Present | Alex Venn |
| 1. Apologies | Alex Venn |
| 1. Additions to Agenda | Alex Venn |
| 1. Minutes of Previous Meeting | Alex Venn |
| 1. Business Arising from Minutes | Alex Venn |
| 1. Correspondence In/Out | Rene Graham |
| 1. Annual Reports (January - December 2008) | Various |
| 1. Financial Reports | Sarah Brightwell |
| 1. 2009 Calendar | Russell Graham |
| 1. Strategic Plan Update | Andrew Vines |
| 1. Interview with Brad Haughey | Alex Venn |
| 1. Additional Business | Alex Venn |
| 1. Election of PYV Council | CENC Representative |
| 1. Closure | CENC Representative |

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1. Minutes of Previous AGM

Unavailable due to technical difficulties

2. Reports

2.1 President's Report (Alex Venn)

Looking Back

Being the President for PYV is an honour and a privilege. I truly believe that.

Summing up a year for an organisation that is so full of activities, achievements, training, planning and relationships is a hard thing to do. What might have seemed like a normal year to a PYV camper or attendee might be totally contradicted by a staff member or volunteer that has been working diligently day after day.

This may not be a bad thing.

Campers and attendees to PYV events need to be able to come to an event, meet with their peers, grow in Christ, and walk away having been renewed in their faith and excited about their own Christian walk. Workers, on the other hand, can have a different perspective and usually come away feeling rather different! This brings a new set of challenges and issues for PYV to face as we continue to grow.

I believe PYV resources and personnel have been severely tested and stretched this past year. Achievement has been high, growth has been steep, mistakes and risks have been taken, new ideas have been tried, visions have materialised and relationships have been tested. God's wisdom and help has had to be relied upon. If we look back on some of the work that has been done, we quickly see that God has blessed PYV but its workload and intensity has been a heavy load to bear.

Early 2008 Summer Camp ran to near capacity with many new leaders that were willing to work hard. God was good and equipped His leaders to present the gospel in all areas of camp. Feedback from senior leaders on summer camp highlighted the drastic need for leadership training. It was clear to some experienced leaders that the standard of training was still lacking despite the intensive stream running for over two years.

Richard Quadrio excited and blessed the campers with his message at our last Senior Camp. Relationships were strengthened with a fantastic weekend of fellowship. The importance of evangelism, prayer and unity was revealed to the campers and leaders.

The final Junior Camp was run to capacity and again and God blessed it through an excellent speaker in Tim Hawkins. Leaders were trained, the Intensive Stream was blessed with new people and the convenors were tested with the big task of running the biggest Junior Camp PYV has ever seen. While exhausting, fruit was born.

The Council held a retreat weekend for some strategic planning with the assistance of Murray Norman from PYNSW and the CENC. This saw the early and successful completion of the five year plan and a need for new vision for PYV. Some great ideas were discussed and put into place, particularly in regards to changes for training, the camping program, leadership training and finances. These changes, while positive and necessary, have put a massive amount pressure and workload on the Council and the CENC Youth Worker since.

While only in its first year, the Big Plug advertising initiative proved to be a worthwhile event, but at the same time, was a blunt reminder of where the PCV was in terms of its understanding and support of PYV. The state-wide response was somewhat disheartening and we quickly realised how much more work needs to be done to educate the local congregations about PYV's work and aims. Special recognition is made of Rene Graham's hard work on the administration of the Big Plug.

The council ran a special AGM later in the year to reveal the new five year plan. Much of this work had been strategically put together by Andrew Vines the CENC State Youth worker, in collaboration with the council, CENC and with Murray Norman from PYNSW. The scale and timeframe of this new plan is bold; including a second paid worker in the Operations Manager position, a re-worked leadership training model, a new camping ministry, an eventual resignation of CENC Youth Worker in 2010, and Lord willing, the transition of the new youth-worker.

I pray that God will give our two workers wisdom in carrying out this strategic work. Working with people in a ministry environment is a hard but crucial job.

What Must Be Considered

Honest and godly feedback and discussion has been something that the council and experienced workers have had to learn as PYV's leadership and planning has grown. While PYV has moved forward, it has been at a cost. Many leaders are burnt out, tired and 'just hanging in there'. As PYV continues to grow so does its need for precise and wise allocation of jobs to people, implementation of policy and strategy, and continued pastoral care in and out of events. On reflection of this past year's camping program, PYV **can't** get any bigger until these issues have been addressed. I believe this will be achieved through the collaborative work of the paid workers, the CENC and the State Council, and that these relationships must become more pastoral caring and accountable to each other.

Looking forward

The new five year plan is labour intensive, financially testing and most of the work will eventually fall on the State Youth Worker and the new Operations Manager. The latter position is a gift from God as it will improve PYV's productivity and efficiency. It will also take a lot of the strain off the council and key volunteers which is crucial as it will free them up to concentrate on camps (now that other events are outsourced). Special mention and acknowledgement to Russell Graham and Scott Kroeger for their hard work in planning, budgeting, advertising, interviewing and overseeing the hiring of the Operations Manager.

PYV is heading into very exciting times. The hard work and godly diligence of Andrew Vines has moved us forward and placed us in a position where effective gospel ministry can continue in Victoria.

Our relationship with CENC continues to grow stronger and we thank them for their constant prayer and support.

I sincerely thank and commend the State Council for their hard work. They work for PYV seven days a week in the busy times, and in the slower times, are busy completing the extra jobs that need to be done to further the effectiveness of this organisation. Please continue to pray for them and the 2009 incoming council.

We acknowledge the volunteers who devote so much of their time and finances to the work of the gospel through PYV. Without this base of committed Christians, PYV could not exist.

We thank the campers and attendees for supporting PYV. When we see a room full of 200+ young people singing, praying and learning more about God, we know the work has been worth it.

Finally, I ask the State Youth Worker, Operations Manager, incoming State Council and CENC to prayerfully consider and discuss the feedback and experiences of councillors, leaders and campers as you move forward with the 2009 calendar and five year plan. Experience and unity in planning and implementing is the key to successful gospel focused ministry.

Please all regularly pray for all aspects of PYV's ministry. Prayer and your own personal godliness are the most important things you can offer PYV. The rest is a gift from God.

I thank God for his grace and mercy, and the eternal gift of Jesus.

2.2 Youth Worker's Report (Andrew Vines)

As I reflect on all that happened in 2008, I am reminded of what a huge year it was. To avoid simply repeating all that is in the President's report, I offer a couple of brief personal reflections.

Some exciting projects were begun in 2008. The OS-08 mission trip proved to be a great opportunity for discipleship and service; and the launch of the Foundations Internship has tremendous potential for the long-term health of youth ministry in our denomination.

The camping ministry has grown numerically, with an average increase of 19% for the three camps year on year. The largest growth was 35% on Summer Camp.

A new ministry plan was approved at the SGM in September 2008, which focussed on three main areas:

- Rearranging the camping calendar with the creation of Winter Camp. The challenge of a three-month turn around between Junior and Summer Camps was felt acutely in 2008, and our new plan brings a welcome change in 2009. It will be important to ensure that Winter and Junior camps each retain their own identity so that attendees can be sure that nothing has been lost in the new arrangements.
- Introducing Foundations Internship. This has already received an eager reception from young and emerging youth leaders. It allows for all leaders to receive biblical preparation, develop skill, gain local church youth ministry experience and mentoring.
- The employment of an Operations Manager. Until mid-2008 PYV administration was ably assisted by Emma Venn. However, the growth of camping numbers, coupled with my plans to finish my paid employment with PYV in 2010 have meant that greater administration support is needed for the stability of PYV's ministry in the years ahead. Helping PYV Council to make the best use of the Operations Manager Position, thus one of my most important focus areas in 2009.

Another key focus area for me will be regional youth ministry: working to train "mum & dad" youth leaders who aren't necessarily part of the internship programme. This will be through avenues such as a PTC short course, FUELLED days, and visitation of youth ministries.

I look forward to the opportunities of the year ahead. While we do our best to strategise and be faithful stewards of our resources I realise that anything achieved of lasting value will be due to the work of God's Spirit as he empowers his gospel.

2.3 Senior Camp (Eddie Weber)

The PYV Senior Camp was held at Merricks Lodge, Merricks over the Labour Day long Weekend of 7-10th March, 2008. This year's theme on camp was "Sharing your Faith without being Obnoxious".

A total of 103 campers attended the camp (including leaders). Sarah Brightwell was the Camp Registrar and Andrew Burns was the Study Convenor who worked with Jordan Ridgewell to facilitate the Music Program. Andrew Vines as the Youth worker was on camp also and Scott Kroeger was the CENC representative.

Talks and Leadership

The guest speaker on camp was Richard Quadrio who came down from Sydney NSW. Richard presented 4 talks/studies from the book of Acts. His material was very well presented and in a creative and informative manner. The talks were well received by the campers. Richard was easily approachable and

was more than happy to answer questions posed by those attending. Feedback from campers overwhelmingly supported Richard to present at future PYV camps.

Four talks plus discussion groups after each talk were planned for the camp. The ten discussion group leaders all did a great job of leading their groups and the format of the discussion groups seemed to work very well. Due to time restraints and other factors, after talk 2 (Sat evening) and 4 (Sun Evening) it was decided to have an open floor/workshop style discussion session within the larger group. This certainly proved a good idea as campers were able to ask questions of Richard directly and to seek clarification of what was presented in his talks. Having an open style discussion format was very positive and provided a basis for healthy discussion amongst the campers.

On Sunday several guest speakers attended the camp. Russell and Ruth Briggs and Paul and Anthea Pearce were on hand to talk to campers and share their experiences in overseas missions and evangelism. in Papua New Guinea and Asia respectively. Their presentations were well received from the campers and certainly challenged campers to think and pray about how we can work in our own community and individual situations in proclaiming the gospel to others.

Programme Structure

The structure of the Senior Camp programme allowed large periods of free time on Sat (8th) and Sunday (9th) afternoon between the morning and evening talks. Saturday afternoon was spent at the beach at Point Leo (approximately 3 km drive from Merricks). Those campers who attended the beach day had a great time and there was no injuries reported. Sunday afternoon's free time allowed campers to use the facilities provided on site. The facilities provided allowed campers plenty of opportunity to participate in organised / social sports activities. Facilities included a basketball court, 3 pools, a volleyball court and large oval and these were well utilised by the campers.

In addition to this a suggestion was made to think about having some formal indoor evening group activities planned on Sat/Sun evenings(after the evening talks) to enable campers to participate in a structured format and would minimise any incidents or boredom amongst campers.

Overall the camp programme was well structured and provided a balance between the talks/discussion and the free time sessions.

Other Camp Staff

The cooks on Camp were ably lead by Ruth Sprague with Fiona Meeuwissen and David Sprague assisting them both. The food was of a very high standard and a good selection of food was prepared. Those with food allergies and other dietary requirements were well catered for. The Duty Groups worked reasonably well. A suggestion would be to have a leader nominated for each duty group to ensure that each of the Duty Group members are assisting in the setup and cleanup before and after each meal/tea break. This would ensure that all members are helping and thus reduces time spent cleaning and packing up. It also ensures that the programme runs to schedule and that the cooks don't have to wash up extra dishes.

Discipline/First Aid

There was only one major camper incident. A few minor First Aid injuries were sustained and these were ably managed under the supervision of Rene Graham.

Music

The music programme was facilitated by Andrew Burns and well lead by Jordan Ridgewell. The Tech/PA set up was lead by Alex Venn and the ongoing audiovisual requirements maintained by a few campers

Finances

The budget for the costs of the food will be \$1900 less than budgeted at this time. A final budget will be presented to Council (in the near future) by Sarah Brightwell (PYV Treasurer) and this years Senior Camp Registrar.

2.4 OS08 (Andrew Vines)

A team of three young men, three young women, two cultural leaders, two team leaders and two children spent just over two weeks based at a girls' home in the Middle East. They were sent by PYV in conjunction with Surrey Hills Presbyterian Church.

Selection of the team

The project was made public at PYV Senior Camp in March 2007.. After an initial information BBQ, applicants were required to go through the PYV leadership accreditation process, as well as provide additional information as to their suitability as members of a cross-cultural ministry team.

Training:

In the early months of 2008, there was a weekend away as well as four weeknight meetings and one Sunday afternoon. In addition to valuable team bonding, this was a valuable opportunity to do biblical study in the area of cross-cultural missions, as well as training specific to this project.

The Project:

While at the girls' home, the team:

- Painted three large cupboards,
- Re-organised the library and threw out many unsuitable books,
- Assembled a large wall unit
- Purchased seven computers and set up a networked computer lab.
- Gave daily English tuition to the girls
- Told bed-time stories to the girls, using puppets, drama and translators to get the message across.

Other Activities:

Aside from the main project the team had opportunity to:

- visit the a Theological Seminary,
- attend a meeting of Christian university students,
- visit a mission organisation's headquarters,
- visit famous tourist attractions,

- lead morning worship at the local Church,
- meet a team of missionaries,
- visit a local family home for supper,
- attend a missions meeting at a nearby church,,
- visit an Orthodox monastery

Health:

Most of the team members were sick at some stage of the trip. Gastro was prevalent in the first week, and several team members picked up a cold virus in the second week. This is to be expected in this part of the world, and we praise God that there were no serious injuries or illnesses.

Follow-up:

The Surrey Hills members of the OS-08 team lead their morning service on May 11th. In addition there will (or has been) missions spots in the morning services at Donvale, Melton and Narre Warren. The team are also keen to run a slide night one night in June (after exams) to give prayer supporters and others an opportunity to hear about the trip in more detail. This contributed towards the repair of a damaged roof at the girls' home.

Recommendations regarding future trips:

There is an invitation to return, and it is highly recommended that this trip be repeated. There are significant opportunities for evangelism, and this trip has also proved a valuable training opportunity for the team members themselves.

2.5 Social (Brad Ronalds)

The 2008 PYV Social held on the 10th of May was the biggest yet, with 185 people filling Donvale Presbyterian Church Hall. There were many unique and fantastic outfits in line with the theme, "From Rags to Riches", such as the poor orphan Madeline, and spectacular formal dresses and spiffy suits.

Ian Waller (from Croydon Hills Presbyterian Church) gave an inspiring talk on how our rags are turned into riches through Jesus. Ian gave three examples: "Riches to rags" – the story of humanity; "Riches to rags" – the story of God the Son, Jesus; and Rescue and Wrath – the mission of the Son and "the great reversal".

Many thanks go to the team who worked hard in the kitchen, preparing scrumptious food and mouth-watering desserts, and cleaning up afterwards. Thanks also to the Croydon Hills Presbyterian Youth Group for helping organise and set up the decorations for the event.

2.6 Volleyball (Matt Whelan & Peter Wishart)

This year saw 39 teams entered in our annual volleyball day (I think that would have to be close to a record!). There were 25 mixed and 14 men's teams from 19 different churches, including Fawkner Samoan Church for the very first time. The day began with a great talk by former Australian Olympic volleyball captain Sil Ruddle, which inspired us all. The games started smoothly but quickly deteriorated into confusion when people started to find that I had made mistakes in the pool draws. After 45 mins of chaos, we decided to take a 15 minute break and sort things out. Thankfully, the overall draw was correct and it was just the cosmetics of transferring games to each individual pool list that I had muffed up. At the end of our short break, we re-started and the day ran more smoothly than we could have imagined.

We used all 6 courts from 11:30 until 4, then followed with finals, which were won by one of the 3 Fawkner teams in the mixed and their only team in the mens. It was great to see our brothers and sisters from the Samoan church with us. Hopefully it will not be the last!

All in all, a great day, and there is no way that Pete and I could have done it without the help of Vinesy and Kirsty Watson on the day and Jeremy Dover, Shady Mehanni and Russ Graham before the day.

Thank you for this opportunity to serve our Lord in this way. It was only by His grace and strength that we were able to pull through the chaos and have a smooth running day.

2.6 Girls Day Out (Hannah Veith & Kathy James)

On August 2nd 2008, PYV held its 3rd year annual PYV Girls' Day out. There were approximately 25 females who attended. Every year, PYV Girls' Day Out has organised a female speaker to do approximately two or three talks for the day. This year, along with the main speaker, we also had three optional workshops in which the women were able to choose from. Joy Venning, Joan Vanderhorn and Kathy James did an amazing job in organizing their particular workshops, in which I had very good feedback from, about how valuable and interesting all three were. The main speaker, Michelle Humphreys presented two easy to understand, useful, clear and fantastic talks that were very applicable to women. Michelle also provided great discussion questions, in which the ladies were able to get into groups and have the opportunity to talk about and reflect on. Michelle made an enormous effort in preparing for this.

The attendance in 2008 was not as high as it had been in the last two years (approximately 30+), this may have been due to the early start of 9.30am on a Saturday morning. I would advise the organiser this year to maybe consider a more suitable time. Nevertheless, a lot of the females who attended in 2008 were new faces, females who weren't regularly involved in PYV events and camps in general. It was great that during the breaks (between the talks, discussion and workshop), there was time for mingling and many of the women who were new to PYV events were able to get to know each other and those who have been regular attendees to PYV events. The supply of especially girly designed booklets, food, music and decorations added to the easygoing, friendly and special atmosphere of the whole day. Last but not least, a mention of recognition to Alison Bennett and Pip Taylor, who did an awesome job in helping me prepare in the overall organisation of this event. I am very thankful for all the work that God and everyone put into the Girls Day Out 2008. I look forward to the continuation of this annual event's encouragement to Christian women.

2.7 Junior Camp (Shady Mehanni)

This year's Junior camp blew my mind away. It was held at Lady Northcote Campsite (Bacchus March) on the 25th to 28th September during the school holidays with the topic being "Totally transformed". It was the biggest ever with 120 registered campers, 28 study leaders, 2 crèche team members, 7 chaplains, 2 tech team members (including a registrar), 3 members on the program and games team, 1 study and sessions co-ordinator, 2 camp parents and a convenor.

The speaker on the camp was Tim Hawkins who came all the way down from NSW. He presented 4 talks from Ephesians which covered such topics as "A Totally Transformed me", "Totally Transformed Speech", "A Totally Transformed Life" and a "Totally Transformed Submission." His talks were simple yet so engaging with for all the campers and even the leaders. He was able to relate with all the campers on a personal level and fulfilled his motto of: "I love God and I love people and I love bringing them together". We need to bring him down again.

Joy Venning was the Study and Sessions Co-ordinator, and organised the times for Tim to speak, his material, and directed the sessions. The sessions ran really smoothly as one of the leaders' chaplains, Toby McIntosh did the MC-ing, so that the session coordinator could do more behind the scenes. Aaron

Jaraba led the Tech team and by the end of camp he was independent and really took charge of his role. Keaton Cloherty was the music leader, and he chose appropriate songs for the camp that reflected the theme of the talks, and had leaders' chaplains as his music team.

More than half of the study leaders this year were first time PYV leaders, who stepped up to the challenge and worked really hard. They did a fantastic job of fulfilling their roles on camp, and made the campers feel welcome and comfortable. The Chaplains were able to pastorally care for the leaders and stepped in to run study groups, activities, and help wherever they were needed.

The 3rd session was an evangelistic talk and a challenge to the campers to consider a commitment to Christ. Everyone had to fill out a response card and tick one of the choices that best suited them. The leaders and chaplains were then able to follow up those who were interested in becoming a Christian, or who had questions about what it meant to be a Christian. Whilst all our leaders really stepped up on this night, and did a fantastic job talking one-on-one with the campers, it is vital that we have some training on how to lead someone to Christ. On future training days, this should definitely be something that is covered, so that all the leaders are equipped and confident.

The camp parents, Ray and Georgette Warden, were a blessing to have on camp and were able to get to know the campers and provide support for them. A suggestion on future camps is that the camp parents' role is shifted towards more of camper support rather than camper discipline as this opens the door for the campers to share with the camp parents. Ultimately we probably need to shift the disciplinary issues to the convenor so that the campers find the camp parents approachable.

Mark Jellis was the Program Coordinator along with Joe Dunning who was the Games planner with Andrew Vayne being a Games helper. The campers seemed to enjoy the program and the games with the highlight being the AFL Grand Final on the big screen followed by the Brownlow Dinner. The guys did a neat job getting it all together and making sure that the games suited the differences in the camper's abilities.

Matt Graham was the Meals Quartermaster. Unfortunately meal times were fairly hectic and we were running late for some of the meals. There was no one at fault, but the large number of people and the way that the dining hall is set-up made it very difficult to get through. With such a large group, meal times should really only be for eating, getting the campers in and out as quickly as possible and not worrying about socialising as much.

James Venning did a brilliant job of setting up the registration on the first night with campers being able to register efficiently. Although there was a bit of a delay on the website with the online registration, this wasn't a major issue. The camp was \$2,111.98 under budget. This is mostly due to the fact that the budget allowed for up to 130 campers to come. Another consideration is that no expenditure is reported from items such as printing and publicity, booklet printing, etc. The camp costs averaged out at \$170 per person. The standard fee was \$105, with PYV contributing \$65 per person.

Maddy O'Brien and Suzy Vines ran the Crèche so that some of the Chaplains could spend more time with the leaders and campers. Bec Graham and Hayden Millsteed were the first aid officers on the camp with no major injuries reported. Wade Dyer designed the camp form and the booklet cover

2.8 Summer Camp (Suzy Vines)

Summer Camp 08/09 was our biggest camp so far. 201 attended comprised of 119 campers, 18 Interns, 61 leaders and 3 children. Despite a number of obstacles the coordinators and leaders we reasonably well prepared and by the grace of God pulled off a fantastic camp.

Studies and Sessions

Nello Barbieri clearly presented us with the Gospel through the book of Isaiah, while the study leaders, efficiently coordinated by Jess Venn, were able to lead campers in some fruitful discussions on each of these talks. Alex Venn coordinated a team of tech and musicians in sessions which kept campers engaged.

Instead of a mission speaker, we ran "The Journey" with Wycliffe Bible translators. This was a missions simulation which aimed to introduce young people to the experience of missionaries with the hope that they would take an interest in supporting missions. Whilst some initially found it difficult to understand what was going on, the last few stations were made interesting and exciting by our "pilots" and "customs officers". Special thanks go to our guests from the Sudanese Presbyterian church, and also to Jess Venn and Diana Azer who with patience and organized efficiency pulled off the event successfully.

Programme

The program team, headed by Marton Murany, lead with enthusiasm and commitment, especially those who had a number of campers with special needs in their groups. This was topped off with a sensational (from what I hear) New Year's Eve Carnival for all who were still there (see below).

Due to the large number of people on camp we split the dinning across two dinning rooms to assist with noise reduction and faster meal times. This made meals a hectic time for the quartermaster.

Registrations and First Aid

Rene, together with her team, managed a smooth and organized system for registrations on arrival. The pre-camp work of the registrar involved a number of administrative frustrations, and thus the role of the Operation Manager is vital for running large camps in the future.

Sadly the camp was attacked by a gastro epidemic. It began early on with two people and spread to about 30 on camp. There were others who got sick after camp. I am grateful to the coordinators for keeping things moving in the absence of the convenor, and to the dedication and professionalism of Rene Graham who cared for the sick under much pressure.

Pastoral Care and Internship

Phillip Burns and Andrew Vines lead 18 young people in the intensive stream of the Internship program. It was encouraging to see how enthusiastic and excited these guys were to be preparing for gospel ministry.

At the beginning, chaplains and camp parents thought they would be bored. However it soon became apparent there were plenty of spiritual and emotional needs to be met. With such a large leadership team present, issues such as confidentiality became important. The chaplains and camp parents worked very hard, and provided invaluable support during the gastro outbreak.

Maddy O'Brien came prepared to nurture the 3 leader's children who came along. Sadly, both Maddy and the children got quite sick and all went home early from camp. Creche is a vital ministry because it gives leaders with children the opportunity to participate in camp.

Overall

I believe it was a successful camp, at least one camper came to Christ during the week, and many more left challenged by the message of Isaiah. There were issues which arose during the planning and running of camp between the coordinators, which we all have learned from and hope to see improved in the future.

2.9 Leadership Accreditation Committee (Kirsty Watson)

2008 was a great year for the committee seeing many leaders recruited, and many develop their gifts and abilities for God's glory. In all we currently have 134 leaders on our list.

In 2008 we saw 85 different leaders lead on Senior camp, Minister's Family Camp, Junior and the recent Summer camp (08/09).

With the new Internship program starting Summer camp 08/09 we saw 19 interns sign up for the experience which is beyond original expectations. We look forward to seeing the development of these leaders especially over the next year.

May God continue to bless the youth through PYV leaders, and may he continue to bless them for the work they do for him, AMEN!!!

2.10 Financial Report (Sarah Brightwell)

How great is the God that we serve. While the world is facing a financial crisis which is causing many to fear as they watch what they have placed their hopes and future in being stripped away we can praise the Lord that we know our inheritance is not in things that fade but in a place that is eternal.

The financial position of PYV will feel the effects of the current world crisis. For the first six months of the financial year (July, 2008 - Dec 2008) we continued to be blessed with interest income at a rate of 20%. This however has been reduced to 18% for the six months to June 2009 and will drop by a further 2% to 16% for the upcoming financial year July 2009 - June 2010. This will have a significant impact on an important source of income but we continue to trust in the Lord for His continual blessing and supply of the needs for PYV's work.

The continued growth of the Summer, Senior and Junior Camps has seen the need for larger campsites to be obtained at which to hold the camps. The larger campsites in turn have higher costs attached to them and this has been of high importance on the priorities of council. The receipt of a \$50,000 donation from the General Assembly for the 150th anniversary of the Presbyterian Church in Australia will help to absorb these costs to a certain extent

Another key development that is to commence in the near future is the addition of an operations manager. PYV has been blessed to be able to add another worker to help share the load of the work and focus on continue.

2.10.1

2009 / 2010 Budget & Financial Statement

Account No	Event	2006/2007 Actual	2007/08 Actual	4 Months to Oct-08	2008/09 Budget	2009/10 Budget
Volleyball						
1020	Income	1,073	0	1,163	1,000	2,000
2720	Expenses	1,061	1,090	917	800	1,600
	Surplus/(Deficit) on Volleyball	12	-1,090	246	200	400
Outlook Camp						
1021	Income	0	0	0	0	0
2221	Expenses	237	0	0	0	0
	Surplus/(Deficit) on Outlook Camp	-237	0	0	0	0
Merchandising						
1022	Income	0	0	0	0	300
2722	Expenses	0	0	2,646	0	0
	Surplus/(Deficit) on Outlook Camp	0	0	-2,646	0	300
Training Days						
1023	Income	0	0	0	0	0
2723	Expenses	1,392	110	0	0	0
	Surplus/(Deficit) on Training Days	-1,392	-110	0	0	0
Summer Camp						
1025	Income	27,431	19,388	25	33,100	48,218
2725	Expenses	35,953	38,855	1,000	43,080	67,070
	Surplus/(Deficit) on Summer Camp	-8,522	-19,467	-975	-9,980	-18,853
Senior Camp						
1026	Income	10,430	9,608	0	16,550	14,295
2726	Expenses	18,112	12,352	650	18,790	19,882
	Surplus/(Deficit) on Senior Camp	-7,682	-2,744	-650	-2,240	-5,587
Junior Camp						
1027	Income	6,709	6,982	8,813	14,570	21,132
2727	Expenses	13,360	19,114	24,144	26,364	32,938
	Surplus/(Deficit) on Junior Camp	-6,651	-12,132	-15,331	-11,794	-11,806
Carols						
1168	Income	0	0	0	0	0
2728	Expenses	1,000	0	0	0	0
	Surplus/(Deficit) on Carols	-1,000	0	0	0	0
Social						
1039	Income	0	0	0	500	500
2729	Expenses	446	402	0	300	500
	Surplus/(Deficit) on Social	-446	-402	0	200	0
Girls/Guys Day Out						
1030	Income	0	0	0	0	300
2730	Expenses	209	0	350	350	450
	Surplus/(Deficit) on Girls/Guys Day Out	-209	0	-350	-350	-150
Net Surplus/(Deficit) on all Events		-26,127	-35,945	-19,706	-23,964	-35,996
Other Income						
1169	Donations	120	9,860	10	0	350
1060	Equipment Hire	1,463	475	400	2,100	800
1245	Ops Mgr Funding (CENC)	0	0	0	10,000	14,000
1249	Grants	28,131	0	2,000	0	50,000
1990	Profit/(Loss) on Sale of Asset	0	750	0	0	0
1359	Interest Common Fund	85,897	71,219	21,986	65,000	70,871
1248	Youth Worker Funding (CENC)	19,753	51,690	18,092	54,275	50,275
Total Other Income		135,364	133,994	42,488	131,375	186,296
Other Expenses						

2060	Bank Charges & Debits Tax	41	47	33	50	90
2130	Computer / Website / Software	2,412	3,870	1,890	3,000	1,250
2180	Depreciation	2,054	2,804	1,099	2,500	3,700
2220	Leader Training (Internship)	746	815	365	600	1,600
2275	First Aid	1,080	0	0	500	500
2278	General Printing & Publicity	3,490	3,500	1,110	2,900	1,300
2279	Music Expenses	397	0	0	500	300
2280	General Expenses	6,257	5,709	683	2,000	500
2281	PA Equipment		4,170	384	3,000	1,500
2290	Donations - Outside Camps	0	0	0	2,000	2,000
2291	Metro Apprentice Expenses	0	0	0	10,000	0
2320	Mission Trip	0	7,792	0	0	0
2392	Insurances	4,020	2,000	2,000	2,200	2,000
2721	AGM Expenditure	394	215	0	250	250
2741	Leaders Retreat	0	681	0	0	0
2769	Equipment Repairs & Maintenance	603	0	0	700	700
2810	Wages - Operation Manager	2,208	4,543	0	8,000	26,325
	Superannuation - Operations Manager					2,369
	Bus Expenses					2,000
2929	Travelling Expenses	0	313	400	350	200
2950	Workcover Premium	418	205	265	525	525
Total Other Expenses		24,120	36,664	8,229	39,075	47,109
YOUTH WORKER						
2811	Stipend	33,101	19,584	8,800	44,373	46,592
2640	NCB		14,477	5,864	0	0
2790	Manse Allowance	9,496	14,733	5,200	17,160	18,018
2870	Superannuation	3,901	3,406	1,760	4,438	4,660
2910	Telephone	1,124	987	410	1,600	1,680
2911	Internet Access / Usage	307	717	50	650	683
2705	Office / Stationery	2,744	1,515	688	2,835	2,977
2920	Travel	4,067	4,026	304	5,000	5,250
Total Youth Worker Expenses		54,740	59,445	23,076	76,056	79,859
Net Surplus/(Deficit) for the Year		30,377	1,940	-8,523	-7,721	23,332
	Deposits in Common Fund	89,136		106,760		
	ANZ Bank	10,203		12,422		
	TOTAL	99,339		119,182		
	Perpetual Funds			268,250		

3. PYV Aim & Objectives

3.1 Aim

To glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.

3.2 Objectives

- To provide support and nurture for youth in their Christian development and outreach.
- To provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- To promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- To encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- To adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

4 PYV Job Descriptions

4.1 State Councillor

Aim

As a PYV State Councillor you will aim to:

- Glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- Provide support and nurture for youth in their Christian development and outreach.
- Provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- Promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- Encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- Adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

Who you report / are responsible to

You are directly responsible to the PYV State Council and the CENC Representative.

Prerequisites

As a member of State Council you should:

- be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- be genuinely concerned for the spiritual welfare of Christian and non-Christian youth.
- be outgoing and able to readily relate to Christian and non-Christian youth.
- have experience with local church youth ministry.
- be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in
- be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- be willing to sign the Declaration of Commitment.
- As per the PYV Constitution, save with the consent of CENC, State Council members shall have a demonstrated history of recent and regular attendance and involvement in PYV events.

Responsibilities

You are responsible to:

- Attend all State Council meetings where possible. Should an elected member of PYV Council not regularly attend PYV Council meetings and other PYV events, the CENC may remove the member from office, following consultation with the member regarding their non-attendance at such meetings and events.

- Represent a true voice in Council meetings of the cross section of PYV youth, eg. male, female, Year 7 to 18+, city, country, regional, etc.
- provide assistance in running events.
- promote PYV events where possible.
- ensure that all decisions made at State Council meetings stay in line with affairs passed by Annual General Meeting.
- Never make decisions on behalf of the Council without having it approved by the Council first.
- Follow and ensure the PYV Constitution is upheld at every PYV State Council meeting, camp and event.
- Be a friendly and approachable representative of PYV at camps, events and any other public appearances, including answering any questions people may have about PYV.
- Submit to the authority and decisions of PYV state council meetings and the directives of the CENC Committee as a whole.
- Evaluate this job description with modifications and suggestions.

Requirements for the position

You must:

- Complete the Breaking the Silence application for working with children and/or young people form.
- Obtain a copy of the PYV Protecting Children Policy – for your information.
- Obtain a copy of the PYV Reporting an Incident Policy and Form – for your information.
- Complete a police check.
- Sign a copy of this job description.

Child Protection Protocols for this position

All 'campers' (or young people attending a PYV event who are under the age of 18 years) and others under your leadership, regardless of age, are covered by these protocols. NOTE: These do not replace the Declaration of Commitment or the PYV Protecting Children Policy:

- Do not allow yourself to be in any area alone with a camper or person under your leadership. Always have other campers or another leader with you.
- If a camper of the opposite sex comes to you for counselling, immediately take them to a Camp Parent of the same sex as the camper who can talk to them. NEVER counsel or talk through issues with a camper of the opposite sex.
- If a camper of the same sex comes to you for counselling, ensure you do so in an open area, never a closed room.
- If a camper discloses information to you regarding any kind of abuse or neglect, you must divulge this information to the CENC Representative. However, be careful not to reveal this confidence to any other person on camp.

4.2 President

Aim

As the PYV President you will aim to:

- Glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- Provide support and nurture for youth in their Christian development and outreach.
- Provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- Promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- Encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- Adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

Who you report / are responsible to

You are directly responsible to the PYV State Council and the CENC Representative.

Prerequisites

As a member of State Council you should:

- be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- be genuinely concerned for the spiritual welfare of Christian and non- Christian youth.
- be outgoing and able to readily relate to Christian and non-Christian youth.
- have experience with local church youth ministry.
- be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in PYV.
- be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- be willing to sign the PYV declaration of commitment.
- As per the PYV Constitution, save with the consent of CENC, State Council members shall have a demonstrated history of recent and regular attendance and involvement in PYV events.

Responsibilities

You are responsible for:

- Attend all State Council meetings where possible.
- Chair State council meetings, ensuring that:
 1. they are run in a God-honouring way,
 2. all decisions made at State Council meetings stay in line with the practices of our church, including affairs passed by Annual General Meeting.
 3. Delegate a council member to act as President for the following meeting if the President cannot be present.

4. The needs of the cross section of PYV youth, eg. male, female, Year 7 to 18+, city, country, regional, etc are considered.
 5. The council and its office-bearers are diligent in their short and long-term planning of events.
 6. Promote PYV events where possible.
- Be a friendly and approachable representative of PYV at camps, events and any other public appearances, including answering any questions people may have about PYV.
 - Present a spoken report at General Assembly if invited or delegate another member of State Council to speak.
 - Pastorally care for the members of the State Council throughout the year in prayer, devotional studies, guidance, advice and personal care.
 - Ensure that the CENC Youth Worker is being adequately supervised - by the appointment of two PYV councillors to the Youth Worker's review panel.
 - Evaluate this job description with modifications and suggestions.
 - Write a report for the AGM on how you fulfilled your role as President.

Requirements for the position

You must:

- Complete the PYV Leadership Accreditation process.
- Obtain a copy of the PYV Protecting Children Policy – for your information.
- Complete a Working With Children Check.
- Sign a copy of this job description.

Child Protection Protocols for this position

All 'campers' (or young people attending a PYV event who are under the age of 18 years) and others under your leadership, regardless of age, are covered by these protocols. NOTE: These do not replace the Code of Conduct or policy.

- Do not allow yourself to be in any area alone with a camper or person under your leadership. Always have other campers or another leader with you.
- If a camper of the opposite sex comes to you for counselling, immediately take them to a Camp Parent of the same sex as the camper who can talk to them. NEVER counsel or talk through issues with a camper of the opposite sex.
- If a camper of the same sex comes to you for counselling, ensure you do so in an open area, never a closed room.
- If a camper discloses information to you regarding any kind of abuse or neglect, you must divulge this information to the CENC Representative. However, be careful not to reveal this confidence to any other person on camp.

4.3 Treasurer

Aim

As the PYV Treasurer you will aim to:

- Glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- Provide support and nurture for youth in their Christian development and outreach.
- Provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- Promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- Encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- Adequately represent the needs of the youth within the PCV and in the courts of the Church.

Who you report / are responsible to

- You are responsible to the CENC via PYV State Council, the CENC, and must also report to the PCV Church Office Manager.

Prerequisites

As a member of State Council you should:

- be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- be genuinely concerned for the spiritual welfare of Christian and non-Christian youth.
- be outgoing and able to readily relate to Christian and non-Christian youth.
- have experience with local church youth ministry.
- be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in PYV.
- be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- be willing to sign the Declaration of Commitment.

Responsibilities

You are responsible for:

- As per the PYV Constitution, save with the consent of CENC, State Council members shall have a demonstrated history of recent and regular attendance and involvement in PYV events.
- Attend all State Council meetings where possible. Should an elected member of PYV Council not regularly attend PYV Council meetings and other PYV events, the CENC may remove the member from office, following consultation with the member regarding their non-attendance at such meetings and events.
- Represent a true voice in Council meetings of the cross section of PYV youth, eg. male, female, Year 7 to 18+, city, country, regional, etc.
- Promote PYV events where possible.

- Ensure that all decisions made at State Council meetings stay in line with affairs passed at the Annual General Meeting (AGM).
- Follow and ensure the PYV Constitution is upheld at every PYV State Council meeting, camp and event.
- Be a friendly and approachable representative of PYV at camps, events and any other public appearances, including answering any questions people may have about PYV.
- Submit to the authority and decisions of the PYV President and CENC Representative; and the CENC as a whole.
- Be familiar with basic accounting, banking and general financial procedures.
- Maintain the financial records of PYV.
- Keep the PYV council and CENC accurately informed of the finances by presenting a monthly financial statement to both committees.
- Report on a monthly basis to the PCV Church Office Manager.
- Act on behalf of the council to make payments to nominated payees from accounts belonging to the council.
- Act as registrar, if required, for any events that receive money or delegate a suitable person to do so, in negotiation with the Camp or Event Convener.
- Present an annual financial report at the annual AGM and to the CENC.
- Present a budget report for the coming financial year at the AGM and to the General Assembly via the CENC.
- Submit a budget to the GMP Committee for funding (if necessary).
- Keep a record of all assets owned by the PYV and the locations at which they are kept.
- Evaluate this job description with modifications and suggestions.
- Write a report for the AGM on how you fulfilled your role.

Requirements for the position

You must:

- Go through the PYV leadership accreditation process,
- Obtain a copy of the PYV Protecting Children Policy – for your information.
- Obtain a copy of the PYV Reporting an Incident Policy and Form – for your information.
- Keep a copy of this job description.

Child Protection Protocols for this position

All 'campers' (or young people attending a PYV event who are under the age of 18 years) and others under your leadership, regardless of age, are covered by these protocols. NOTE: They do not replace the Code of

Conduct or policy.

- Do not allow yourself to be in any area alone with a camper or person under your leadership. Always have other campers or another leader with you.
- If a camper of the opposite sex comes to you for counselling, immediately take them to a Camp Parent of the same sex who can talk to them. NEVER counsel or talk through issues with a camper of the opposite sex.
- If a camper of the same sex comes to you for counselling, ensure you do so in an open area, never a closed room.

- If a camper discloses information to you regarding any kind of abuse or neglect, you must divulge this information to the PYV President. However, be careful not to reveal this confidence to any other person on camp.

4.4 Secretary

Aim

As the PYV Secretary you will aim to:

- Glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- Provide support and nurture for youth in their Christian development and outreach.
- Provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
- Promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socialising and fellowship.
- Encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
- Adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

Who you report / are responsible to

You are directly responsible to the PYV State Council and the CENC Representative.

Prerequisites

As a member of State Council you should:

- be firmly committed in faith to Jesus Christ as Lord and Saviour and the Bible as the written word of God.
- be genuinely concerned for the spiritual welfare of Christian and non-Christian youth.
- be outgoing and able to readily relate to Christian and non-Christian youth.
- have experience with local church youth ministry.
- be a communicant member of a Presbyterian Church and not younger than eighteen years of age.
- be able to demonstrate a sound understanding of the Scriptures and be able to apply them to youth work in PYV.
- be able to demonstrate a growing Christian maturity through daily Bible Study and prayer. This includes the need for a humble, servant attitude towards all people associated with PYV.
- be willing to sign the declaration of commitment.

Responsibilities

You are responsible for:

- As per the PYV Constitution, save with the consent of CENC, State Council members shall have a demonstrated history of recent and regular attendance and involvement in PYV events.

- Attend all State Council meetings where possible. Should an elected member of PYV Council not regularly attend PYV Council meetings and other PYV events, the CENC may remove the member from office, following consultation with the member regarding their non-attendance at such meetings and events.
- Represent a true voice in Council meetings of the cross section of PYV youth, eg. male, female, Year 7 to 18+, city, country, regional, etc.
- provide assistance in running events.
- promote PYV events where possible.
- ensure that all decisions made at State Council meetings stay in line with affairs passed by Annual General Meeting.
- Follow and ensure the PYV Constitution is upheld at every PYV State Council meeting, camp and event.
- Be a friendly and approachable representative of PYV at camps, events and any other public appearances, including answering any questions people may have about PYV.
- Submit to the authority and decisions of the PYV President and CENC Representative; and the CENC Committee as a whole.
- be reasonably familiar with the basic business meeting procedures involved at State Council meetings.
- record accurate minutes within State Council meetings.
- Email a draft minutes out as an agenda to all council members prior to the next council meeting.
- Print out a final copy of the draft minutes the night before the Council meeting for each Council member.
- Email the completed minutes all council members at least ten days after the last council meeting.
- handle all correspondence within State Council meetings.
- represent state PYV when responding to incoming mail and when posting outgoing mail, using the PYV letterhead.
- collate annual reports for presenting at Annual State Conference.
- Evaluate this job description with modifications and suggestions.
- Write a report for the AGM on how you fulfilled your role.

Requirements for the position

You must:

- Complete the Breaking the Silence application for working with children and/or young people form.
- Obtain a copy of the PYV Protecting Children Policy – for your information.
- Obtain a copy of the PYV Reporting an Incident Policy and Form – for your information.
- Complete a police check.
- Sign a copy of this job description.

Appendices

See your job description's templates and documents under the Leaders section of the PYV Website on www.pyv.org.au to help you plan, organise and fulfil your role year round.

Child Protection Protocols for this position

All 'campers' (or young people attending a PYV event who are under the age of 18 years) and others under your leadership, regardless of age, are covered by these protocols. NOTE: These do not replace the Declaration of Commitment or the PYV Protecting Children Policy:

- Do not allow yourself to be in any area alone with a camper or person under your leadership. Always have other campers or another leader with you.
- If a camper of the opposite sex comes to you for counselling, immediately take them to a Camp Parent of the same sex as the camper who can talk to them. NEVER counsel or talk through issues with a camper of the opposite sex.
- If a camper of the same sex comes to you for counselling, ensure you do so in an open area, never a closed room.
- If a camper discloses information to you regarding any kind of abuse or neglect, you must divulge this information to the CENC Representative. However, be careful not to reveal this confidence to any other person on camp.

5. PYV Constitution

(last amended March 2007)

1 Name

- 1.1 The youth organization of the Presbyterian Church of Australia in the state of Victoria, subject to the authority of the General Assembly and its Christian Education and Nurture Committee (CENC), shall have the name Presbyterian Youth in Victoria (PYV).

2 Basis

- 2.1 PYV accepts:
 - a) The Word of God as its supreme standard in all matters of life and faith.
 - b) The Westminster Confession of Faith, read in the light of the Declaratory Statement 1901, as its subordinate standard as an expression of the sense in which we understand and accept the Holy Scriptures.
- 2.2 No withstanding anything contained in this constitution, PYV is subject to the rules and procedures of the codebook of the Presbyterian Church of Victoria.
- 2.3 PYV operates under the authority of the General Assembly of the Presbyterian Church of Victoria, which has delegated oversight to its Christian Education and Nurture Committee (CENC).

3 Aims

- 3.1 PYV aims to glorify God by assisting the congregations of the Presbyterian Church of Victoria in the development and nurture of youth for the service of Christ Jesus.
- 3.2 Specifically PYV's objectives are:
 - a) To provide support and nurture for youth in their Christian development and outreach.
 - b) To provide opportunity, influence and assistance to youth to make a personal commitment to Jesus Christ as their Saviour and Lord.
 - c) To promote unity of the youth within the Presbyterian Church of Victoria through providing opportunities for socializing and fellowship.
 - d) To encourage and provide the opportunity for the equipping and training of youth leaders with the skills necessary to serve and lead.
 - e) To adequately represent the needs of the youth within the Presbyterian Church of Victoria in the courts of the Church.

4 Annual General Meeting

- 4.1 The Annual General Meeting (AGM) of PYV shall be held annually at such a time and place as the preceding AGM or the PYV Council may determine. Such a meeting shall take place within 13 months of the preceding AGM.
- .2 Delegates to the AGM shall consist of a maximum of three people from each parish who are appointed annually in writing by their local Session. Such appointments are to be presented to the President by the commencement of the AGM. Delegates are to be communicant members of the Presbyterian Church of Victoria and shall not be less than 18 years of age.
- .3 Each delegate shall have one vote. Any person who does not meet the requirements of 4.2 above, or is not physically present at the AGM will not be entitled to vote on any matter considered at the AGM.
- .4 Notice of the proposed business of the AGM shall be given in writing to each Session in Victoria at least 14 days before any such meeting.
- .5 The quorum for the PYV AGM shall be 10 voting delegates representing parishes in at least 3 Presbyteries.
- .6 The business of the PYV AGM shall be conducted as far as possible under the standing orders of the code of the Presbyterian Church of Victoria and shall meet to:
 - a) Consider the PYV Annual Report.
 - b) Endorse the PYV Budget for the financial year following the year reported in the Annual Report.
 - c) Consider any proposed amendments to the PYV Constitution.
 - d) Deal with any other business as the AGM deems fit.
- .7 The procedure for the election of office bearers to PYV Council shall be as follows:
 - a) All positions on the PYV Council shall be declared vacant and the CENC's delegate to the PYV AGM shall preside over the election.
 - b) Candidates for election must fulfil the criteria for being a delegate to the PYV AGM as in 4.2 above. Nominations will be accepted in writing in absentia where the nominee demonstrates that they meet the criteria in 4.2 above and 4.7.3 below
 - c) Save with the consent of CENC, candidates for election shall have a demonstrated history of recent and regular attendance and involvement in PYV events.
 - d) Nominations shall be called for President.
 - e) Nominations shall be called for Secretary.
 - f) Nominations shall be called for Treasurer.
 - g) Nominations shall be called for any other office-bearing positions as deemed necessary by the PYV AGM.
 - h) Nominations shall be called for non-office bearing positions on PYV Council.

- i) Each delegate shall receive a purpose designed sequentially numbered voting form (approved by the CENC).
- j) Where the number of nominations exceeds the number of positions available for each office-bearing or non office-bearing position, each delegate shall indicate their order of preference for those nominated.
- k) No results of the election will be announced at the PYV AGM.
- l) The CENC's delegate to the AGM shall collect the completed voting forms and delegate nomination forms and present them at the next meeting of the CENC. At this meeting the CENC will:
 - m) Verify results against returned voting forms,
 - n) Check the suitability of the nominees,
 - o) Check that the nominees have appropriate member status and their sessions' approval and;
 - p) Inform all nominees by mail as to the success of their nomination.
- q) Where any nominee is judged unsuitable, the CENC shall personally inform the nominee of their unsuccessful nomination and the reasons for their lack of suitability.
- r) The CENC may – after discussion with the outgoing PYV Council – substitute an unsuitable nominee with the next suitable nominee.

5 Special General Meetings

- 5.1 A 'Special' General Meeting of PYV may be convened by:
 - a) PYV Council or the CENC at any time, or
 - b) The Secretary who shall convene a 'Special' General Meeting, within one month, on receipt of a requisition in writing signed by at least 8 voting delegates representing parishes in at least 2 Presbyteries.
- 5.2 Except as noted in 5.1 above, the announcement and conduct of a 'Special' General Meeting of PYV shall be subject to the same procedures as those of the AGM.

6 PYV Council

- 6.1 The PYV AGM shall delegate the oversight of the affairs, business and property of PYV to the PYV Council.
- 6.2 Save with the consent of the PYV AGM, the CENC and the General Assembly, neither PYV Council nor any of its sub-committees shall:
 - a) Borrow money (whether on security or otherwise) or mortgage any assets of PYV: or
 - b) Enter into any contract or arrangement for the acquisition or disposal of any real estate or for the erection of, or substantial alterations to, buildings or property

- 6.3 The positions within PYV Council will be:
- a) President
 - b) Secretary
 - c) Treasurer
 - d) Up to a maximum of seven additional Councillors including such other office bearers as the PYV AGM deems necessary
 - e) A representative of the CENC
- 6.4 The quorum for a PYV Council meeting shall be at least the number of members of PYV Council less two.
- 6.5 In absentia, elected members of PYV Council may not vote, have a proxy vote or initiate action at PYV Council. Each member of PYV Council present at a meeting of PYV Council shall have one vote.
- 6.6 Members of PYV Council are to be given at least ten days notice of all meetings.
- 6.7 PYV Council meetings shall be chaired by the President, or in his/her absence, a member delegated by the president.
- 6.8 Should an elected member of PYV Council not regularly attend PYV Council meetings and other PYV events the CENC may remove the member from office, following consultation with the member regarding their non-attendance at such meetings and events.

7 Tenure

- .1 No person may be a member of PYV Council for more than ten consecutive years.

8 Speakers At Activities Organised By Pyv Council

- 8.1 The names and addresses of proposed speakers at PYV events should be given to CENC for approval before the proposed persons are asked to speak.

9 Amendment Of Constitution

- 9.1 This Constitution may be amended by a resolution passed by a two-thirds majority of a PYV AGM or 'Special' General Meeting, provided that the amendment be submitted in writing before the commencement of the meeting, subject to final approval by the CENC.