

PRESBYTERIAN YOUTH VICTORIA

SUMMER CAMP JOB DESCRIPTION

Camp Parents

Requirements For Role

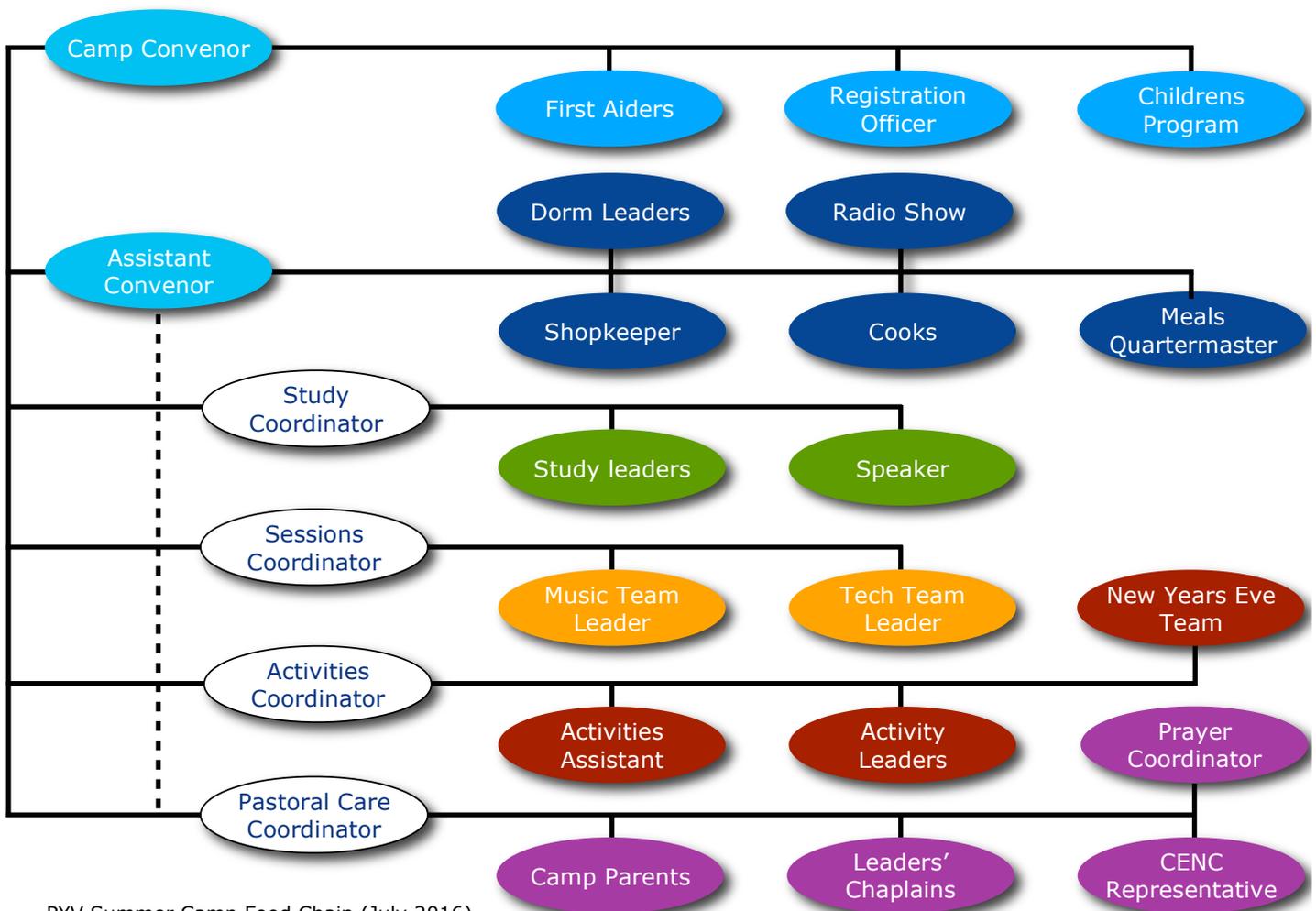
Complete the PYV Leadership Accreditation process.

Aims of Role

- Give operational support to the leadership team and pastoral support to campers.

Reporting Structure

As a Camp Parent you report and are accountable to the Pastoral Care Coordinator.



PYV Summer Camp Food Chain (July 2016)

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Responsibilities of your Role

- Praying for all aspects of the camp.
- Modeling Christian leadership for campers and leaders.
- Developing relationships so as to encourage campers' to grow in their love and knowledge of God and in their relationship with Jesus.
- Being open and approachable for campers to talk through spiritual issues.
- Assisting leaders with camp discipline.
- Participating in some camp activities.
- Coming to camp leaders' meetings.
- Take campers/leaders to receive off site medical care if needed.
- Giving post-camp feedback to the Camp Convenor regarding improvements to PYV's camping ministry.
- Evaluating this job description with modifications and suggestions.
- It is **not** your job to:
 - Replace the local church in its ongoing discipleship role.
 - Act as a Counsellor in the professional sense.

For Your Information

Regional camp ages range from 12 to 21. Most leaders will be aged 16 to 30.

You will be a great source of practical support to the campers on camp.

You will be free to fill some of "holes" on the running of camp, and an extra pair of eyes to watch out for little things that have been forgotten.

You will be there to help young leaders with the task of crowd control and discipline over people not much younger than some of them.

You should watch out for time when they are overtired and need someone to fill the breach.

For some you will be a listening ear, someone with whom they can share their struggles in the Christian walk.

You will be there to encourage campers, and to lovingly rebuke them when they step out of line (but make sure you listen twice as much as you speak).

And of course you will wage the spiritual battle of camp with them in prayer.

Please make sure you are familiar with PYV's policies, which are available at pyv.org.au/resources/pyv-policies.

What to do if a child discloses something to you:

PYV Camps are places where it is always possible that we will hear something from a camper that will require us to act. Here are some basic guidelines for you to follow.

- Never promise to keep something a secret. You can, however, assure a camper you will not pass anything on unless necessary.
- Listen non-judgementally to what is being said. Assume that what you are hearing is true.

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- Make sure the camper is safe before making a report. This might mean asking other leaders to sit with the camper, or making sure they are with a group of campers. Or, if necessary, taking them to first aid.
- As soon as possible, find either the CENC Rep (often YMD Brian Harvey) or Camp Convener. You will be handed either a paper-form or a laptop. Please complete the appropriate forms as carefully and completely as possible.
- From there, the CENC Rep will discuss with the Safe Church Unit the appropriate course of action.

We would also remind you that such a disclosure should be kept confidential. The only person you might discuss this with is the CENC Representative and the Camp Convener. Where appropriate, you might inform a study leader or dorm leader that something has been disclosed. No details need to be given, but this can help those leaders understand why that camper might seem a little withdrawn.

Training For Camp

Leading on a PYV camp requires a leader to attend that camp's relevant training day. Training occurs in local churches throughout Victoria. The training day will be a full day of camp specific training and team building, and as such all leaders are required to attend.

Leaders who will be unable to make training day will be informed that they will be placed on an emergency leader list, and will be leading if someone pulls out or if camper numbers are higher than planned. It is at the Camp Convener's discretion only for someone to lead on a camp without attending the relevant training day. Camp Convenors will be required to inform the PYV Council of the reasoning behind this should it occur.

Timeline of tasks

Due Date	Jobs
One Month Before Camp	<ul style="list-style-type: none"> • Attend training day, and make yourself known to the leaders. Attend training session with Leaders' Chaplains on pastoral care techniques. • Ensure your Working with Children's Card is up to date.
Day One Of Camp	<ul style="list-style-type: none"> • Arrive at camp up to two hours before registration start time. • Greet campers and parents. Be available for any questions / problems. • Participate in leaders' meetings.
During Camp	<ul style="list-style-type: none"> • Attend leader meetings as needed. • Attend prayer meeting with Leaders' Chaplains and Camp Parents. • Assist with Pastoral Care issues as they arise.
Final Day Of Camp	<ul style="list-style-type: none"> • Attend leader meetings as needed. • Attend prayer meeting with Leaders' Chaplains and Camp Parents. • Assist with Pastoral Care issues as they arise. • Farewell campers, leaders and parents.

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One Month After Camp	<ul style="list-style-type: none">• Make phone calls to follow up pastoral needs, as you deem advantageous to the Gospel.• Make recommendations to the PYV Leadership Accreditation Committee about performance of leaders, and any prospective or unsuitable leaders.• Review this job description and recommend any modifications to the Camp Convenor.• All confidential information about leaders and campers contained in emails or hard copies, must be deleted.

Last Updated - 06/07/2016 by YMD Brian Harvey